



MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

255 Clay Street
Lapeer, Michigan 48446

phone 810 area code
667-0366
667-0369 FAX
www.county.lapeer.org

COMMITTEE OF THE WHOLE

****COMMISSION CHAMBERS****

JULY 24, 2008

8:30 A.M.

A-G-E-N-D-A

****Attendance Roll Call; Opening Prayer; and Pledge of Allegiance****

- 1) CONSIDERATION OF **MINUTES** OF THE **JULY 10, 2008** COMMITTEE OF THE WHOLE MEETING

and

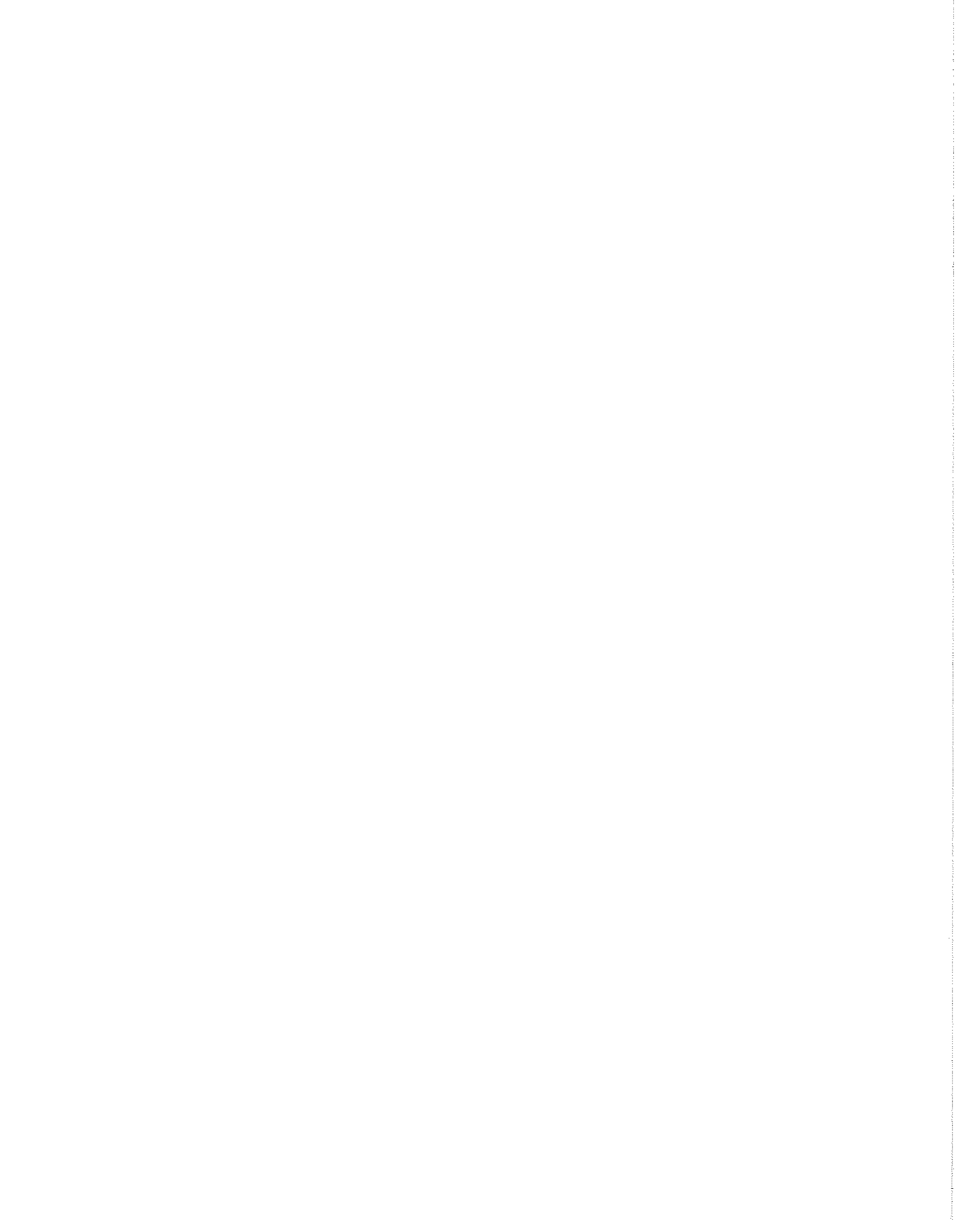
REVIEW OF **OVERNIGHT TRAVEL REQUESTS AND BUDGET AMENDMENTS** (*distributed and reviewed throughout the meeting*)

- 2) **PUBLIC TIME** – Citizens Comments, etc.

- 3) **HEALTH DEPARTMENT –**
 - A. REQUEST TO APPROVE THE 2008/2009 CPBC AGREEMENT;
 - B. REQUEST TO APPROVE AMENDMENT #3 TO THE 2007/2008 CPBC AGREEMENT;
 - C. REQUEST TO AUTHORIZE 3RD QUARTER APPROPRIATION TRANSFER FOR FUND 224
 - D. REQUEST TO AUTHORIZE 4TH QUARTER APPROPRIATION TRANSFER FOR FUND 223
 - E. BUDGET AMENDMENT FOR FUND 223
 - F. BUDGET AMENDMENT FOR FUND 276
 - G. PROPOSED ANIMAL CONTROL ORDINANCE (*referred from the July 17th Full Board Meeting with the authority to act until resolved*)

- 4) **DRAIN COMMISSIONER -** REQUEST FROM THE GREATER LAPEER COUNTY UTILITIES AUTHORITY TO JOIN IN A FEASIBILITY STUDY FOR THE LAKE HURON WATER SYSTEM

Continued--





COMMITTEE OF THE WHOLE
July 10, 2008
8:30 a.m.

Chairman Taylor called the meeting to order at 8:30 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Schneider opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Ian Kempf, Gary Roy, Lenny Schneider, Cheryl A. Clark, Dyle Henning, Linda M. Jarvis, Dave Taylor

Others: John Biscoe, County Controller/Administrator, Craig Horton, Chief Financial Officer, Lynette Stanford, Deputy County Clerk

The draft minutes of the June 26, 2008 Committee of the Whole Meeting were briefly reviewed.

Motion by Schneider, supported by Roy, to approve the draft minutes from the June 26, 2008 Committee of the Whole Meeting. Motion carried.

The "Selected Invoice Summary" and budget amendments were distributed and reviewed by the Commissioners throughout the meeting.

PUBLIC TIME --No comments were received.

It was the consensus of the Board to carry the Animal Control Ordinance on the agenda, with authority to act.

Undersheriff, Bob Rapson, requested approval to purchase replacement batteries for the defibrillators.

Motion by Schneider, supported by Kempf, to recommend to the Full Board, to authorize the Sheriff's Department to purchase four replacement batteries for the LifePak 500 Automated External Defibrillators (AED); for an amount of \$972,00 plus shipping and handling; to be paid from line item 101-301-977.000 (Machinery and Equipment). Motion carried.

Motion by Schneider, supported by Clark, to recommend to the Full Board, to authorize the Sheriff's Department to submit and accept a 2008 Commercial Equipment Direct Assistance Program (CEDAP) grant through the Department of Homeland Security, for a thermal imaging device, at no cost to the County General Fund. Motion carried.

Motion by Clark, supported by Roy, to recommend to the Full Board, to authorize the Sheriff's Department to submit and accept a one year grant for the Electronic Crash Capture and Submission (ECCS) project for 2009, from the Michigan State Police, at no cost to the County General Fund. Motion carried.

Lengthy discussion followed regarding the request from the City of Imlay City to establish Commercial Rehabilitation Districts for the City of Imlay City.

Motion by Kempf, supported by Clark, to refer the City of Imlay City's request to establish Commercial Rehabilitation Districts for the City of Imlay City, to the July 17, 2008 Regular Board Meeting. Motion carried.

Motion by Clark, supported by Kempf, to recommend to the Full Board, to authorize payment to Howard L. Shifman P.C., in the amount of \$9,384.00, for legal services rendered 06/01/08 – 06/30/08, to be paid from line item 101-210-801.020. Motion carried.

Motion by Clark, supported by Kempf, to recommend to the Full Board, to appoint Craig Horton as the Officer Delegate and John Biscoe as the Officer alternate to attend the Municipal Employees' Retirement System (MERS) Annual Conference being held September 30, 2008 to October 2, 2008. Motion carried.

PUBLIC TIME –No comments were received.

THUMB AREA WORKFORCE DEVELOPMENT BOARD – two re-appointments

Commissioner Clark nominated Dennis Collison and Peter Whitman to be re-appointed to serve on the Thumb Area Workforce Development Board.

Motion by Kempf, supported by Clark, to recommend to the Full Board, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Dennis Collison & Peter Whitman to be re-appointed to serve on the Thumb Area Workforce Development Board. Motion carried.

Motion by Henning, supported by Kempf, to refer the proposed resolution regarding critical energy development to the July 10, 2008 Regular Board Meeting. Motion

The Commissioners gave brief reports on upcoming meetings and events.

Chairman Taylor declared the meeting adjourned. 10:40 a.m.

David Taylor, Chairman
Committee of the Whole

3A

LAPEER COUNTY HEALTH DEPARTMENT

COMMUNICATION FORM

July 17, 2008

REQUEST FOR ACTION

FOR YOUR INFORMATION

TO: Finance/COW

FROM: Stephanie Simmons, BSN, MPA

Request approval of the 2008-2009 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement CPBC agreement between the Michigan Department of Community Health and the Lapeer County Health Department.

Overall, revenues are down \$70,843 for this year. This is primarily related to a reduction in bioterrorism funding. However, there has been a general erosion of funding in most programs over the past few years (see attached), with a loss of over \$200,000 in the past two fiscal years.

CPBC funding trends are attached for your information

CONTACT PERSON: Stephanie Simmons

DRAFT MOTION: I move approval of the 08-09 CPBC Contract between Michigan Department of Community Health and Lapeer County Health Department at no additional cost to the general fund.

SUPPORTING DOCUMENTS

Yes

No

Two original copies of the 08-09 MDCH-Health Department Contract
CPBC Trend Comparisons 2002-2009

CPBC Comparisons

	2002	2003	2004	2005	2006	2007	2008	2009
Local MCH	38,243	38,243	38,243	38,243	38,243	38,243	37,913	38,243
HIV	12,936	7,951		1,988				
Bioterrorism	100,000	100,000	219,150	188,000	181,626	156,192	128,595	115,478
Bioterrorism Additional		19,000			90,150	19,238	17,635	16,032
Pandemic Influenza						66,632	57,219	0
CSHCS Care Coord	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate
CSHCS Outreach	17,412	17,412	17,412	26,250	26,250	26,250	26,250	26,250
Family Planning	112,373	122,292	122,292	122,604	114,221	95,421		
Long Term contraceptive						6,269		
Immunization Action Plan	35,295	35,040	35,040	34,743	34,863	34,716	34,208	32,482
Imm Nurse Training	100/each	100/each	100/each	100/each	125/each	150/each	150/each	150/ea
VFC Site Visits	150/each	150/each	150/each	200/each	200/each	200/each	200/each	200/ea
Vaccine Replacement	7,768	7,761	7,768	7,859	7,684	8,181	3,905	6,510
Informed consent	50/each	50/each	50/each	50/each	50/each	50/each	50/each	50/ea
Tobacco	15,000	14,000	14,000	14,000				
LPHO								
MDCH	292,322	291,240	291,240	291,240	187,097	291,240	291,240	291,240
MDA	76,540	76,257	76,257	76,257	76,257	76,257	76,257	76,257
SIDS	Unit Rate			85/each	85/each	85/each	85/each	85/ea
WIC	153,132	162,675	174,628	177,179	207,583	215,138	226,076	225,963
Totals	861,021	891,871	996,030	978,363	963,974	1,033,777	899,298	828,455
Gain/Loss		30,850	104,159	(17,667)	(14,389)	69,803	(134,479)	(70,843)

Agreement Between
Michigan Department of Community Health
hereinafter referred to as the "Department"
and
Lapeer County Board of Commissioners
hereinafter referred to as the "Local Governing Entity"
on Behalf of Health Department

Lapeer County Health Department

1800 Imlay City Road

Lapeer, Michigan 48446

Federal ID: 38-6005780

hereinafter referred to as the "Contractor"

for

**The Delivery of Public Health Services under
the Comprehensive Planning, Budgeting and Contract (CPBC) Agreement**

Part I

1. Purpose:

This agreement is entered into for the purpose of setting forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Michigan under their jurisdiction, as described in the attached Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department.

Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the attachments to this agreement.

- 2. Period of Agreement:** This Agreement shall commence on October 1, 2008 and continue through September 30, 2009. This agreement is full force and effect for the period specified. The Department has the option to assume no responsibility for costs incurred by the Contractor prior to the signing of this agreement.

3. Program Budget and Agreement Amount

A. Agreement Amount:

In accordance with Attachment IV - Funding/Reimbursement Matrix, the total State budget and amount committed for this period for the program elements covered by this agreement is \$828,455.

B. Equipment Purchases and Title:

Any equipment purchases supported in whole or in part by the Department with categorical funding must be specified in an attachment to the Program Budget Summary. Equipment means tangible, non-expendable, personal property having useful life of more than one (1) year and an acquisition cost of \$5,000 or more per unit. Title to equipment having a unit acquisition cost of less than \$5,000 shall vest with the Contractor upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

C. Budget Transfers and Adjustments:

1. Transfers between categories within any program element budget supported in whole or in part by state/federal categorical sources of funding shall be limited to increases in an expenditure budget category by \$10,000 or fifteen percent (15%) whichever is greater. This transfer authority does not authorize establishment of new budget categories, purchase of additional equipment items or new subcontracts with state/federal categorical funds without prior written approval of the Department.
2. Any transfers or adjustments involving State/Federal categorical funds, other than those covered by C.1, including any related adjustment to the total state amount of the budget, must be made in writing through a formal amendment executed by all parties to this agreement in accordance with Section VIII. A. of Part II.
3. The C.1 and C.2 provisions authorizing transfers or changes in local funds apply also to the Family Planning program, provided statewide local maintenance of effort is not diminished in total.

Any statewide diminishing of total local effort for family planning and/or any related funding penalty experienced by the Department shall be recovered proportionately from each local Contractor that, during the course of the agreement period, chose to reduce or transfer local funds from the Family Planning program.

4. **Agreement Attachments:**

A. The following documents are attachments to this Agreement Part I and Part II - General Provisions, which are part of this agreement through reference:

1. Attachment I - Annual Budget
2. Attachment III - Program Specific Assurances and Requirements
3. Attachment IV - Funding/Reimbursement Matrix

B. The attachments are added into this Agreement as follows:

1. Original Agreement (Part I and Part II) - Attachment III, IV
2. First Amendment - Attachment I and IV (Revised)

5. **Statement of Work:** The Contractor agrees to undertake, perform and complete the services described in Attachment III - Program Specific Assurances and Requirements and the other applicable attachments to this agreement which are part of this agreement through reference.

6. **Method of Payments and Financial Reports:** The payment procedures shall be followed as described in Part II and Attachment I - Annual Budget and Attachment IV - Funding/Reimbursement Matrix, which are part of this agreement through reference.

7. **Performance/Progress Report Requirements:** The progress reporting methods, as applicable, shall be followed as described in IV - Funding/Reimbursement Matrix, which are part of this agreement through reference.

8. **General Provisions:** The Contractor agrees to comply with the General Provisions outlined in Part II, which are part of this agreement through reference.

9. **Administration of Agreement:**

The person acting for the Department in administering this Agreement (hereinafter referred to as the Contract Consultant) is:

Richard McCubbin, CPBC Consultant, 517-241-2493, McCubbinR@michigan.gov
(Contract Consultant Name), Title Phone E-mail Address

10. Special Conditions:

- A. This agreement is valid upon approval by the State Administrative Board as appropriate and approval and execution by the Department.
- B. The Department and Contractor, under the terms of this agreement shall, subject to availability of funding and other applicable conditions, provide resources and continuous services throughout the period of this agreement as shown in Attachment I - Annual Budget.

11. Special Certification:

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the responsible governing board, official or Contractor.

12. Signature Section:

For the LAPEER COUNTY HEALTH DEPARTMENT

Name and Title

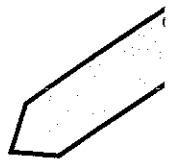
Signature

Date

For the MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

Susan Kangas, Deputy Director
Operations Administration

Date



3B

LAPEER COUNTY HEALTH DEPARTMENT

COMMUNICATION FORM

July 17, 2008

REQUEST FOR ACTION **FOR YOUR INFORMATION**

TO: **Finance/COW**

FROM: **Stephanie Simmons, BSN, MPA**
Request approval of Amendment No. 3 to the 2007-2008 CPBC agreement between the Michigan Department of Community Health and the Lapeer County Health Department.

This amendment includes limited language changes and provides \$23,096 in bioterrorism funding for August and September and \$3,206 in bioterrorism special funding (Cities Readiness Initiative) (to bridge the difference between the CDC and State/local fiscal year) and an additional \$7,986 in WIC funding, due to increased local demand for WIC services.

CONTACT PERSON: **Stephanie Simmons**

DRAFT MOTION: I move approval of Amendment No. 3 of the 07-08 CPBC Contract between Michigan Department of Community Health and Lapeer County Health Department at no additional cost to the general fund.

SUPPORTING DOCUMENTS Yes No

Two original copies of Amendment No. 3 to the 07-08 MDCH-Health Department Contract

**AMENDMENT NO. 3
TO
COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT
FOR THE PERIOD 10/1/07 THROUGH 9/30/08**

**Between the
Michigan Department of Community Health
And
Lapeer County Board of Commissioners
On Behalf of
Lapeer County Health Department**

AMENDMENT PURPOSE AND JUSTIFICATION

The purpose of this amendment is to:

1. Add/revise Section IV, Payment and Reporting Procedures in Part II – General Provisions from the original agreement for Subsection I., Final Total Contractor FSR.
2. Add/revise information in Attachment I – Annual Budget Instructions and Incorporate Attachment I – Annual Budget as required.
3. Add/revise information in Attachment III – Program Specific Assurances and Requirements for selected health departments
4. Incorporate Attachment IV - Funding/Reimbursement Matrix as revised for the Local Public Health Operations (LPHO) and categorical budget detail, output measures and performance reimbursement criteria.

Amendment Revision

1. **The following additions/revisions to Part II – General Provisions, Section IV, Payment and Reporting Procedures, Subsection I., Final Total Contractor FSR (page 20). The first sentence of the first paragraph is revised as follows:**
The final total Contractor FSR is due December 15, after the agreement period end date.
2. **The following are revisions to the Attachment I – Budget Instructions (see attached Reimbursement Chart):**
 - A. **Reimbursement Chart – The following program elements are added to the Reimbursement Chart (pages 5-7):**
 1. BIOTERRORISM – AUG. and SEPT. (including subcomponents Cities of Readiness and Regional Epidemiology Support). The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
 2. DIABETES REWARDS FOR WISEWOMAN. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.

3. FAMILY AND COMMUNITY HEALTH TECHNICAL ASSISTANCE PROJECT. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
4. LAB SERVICES – BIOTERRORISM - AUG. and SEPT. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
5. LABORATORY SERVICES - BIOTERRORISM ONE-TIME ONLY. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
6. LABORATORY SERVICES – EPI LAB CAPACITY II. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
7. LABORATORY SERVICES – PANDEMIC FLU ONE-TIME ONLY. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.
8. WISEWOMAN PROJECT – NATIONAL WOMEN'S HEALTH WEEK EVENT. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient or Vendor Designation is Subrecipient.

B. IX. SPECIAL BUDGET INSTRUCTIONS, D. Breast and Cervical Cancer Control Program Special Budget Requirements, Item 3. b, WISEWOMAN. The following provisions are added as the last paragraph of item 3. b., as follows:

- b. If an agency does not expend all available funds to complete the glucose validation study, the agency may use the balance to purchase incentive items for WISEWOMAN participants. Possible incentive items could include food vouchers from local grocery stores, gasoline cards, etc. Incentive items must exclude the purchase of alcohol and tobacco products.

3. The following are the additions/revisions to Attachment III – Program Specific Assurances and Requirements:

A. AIDS/HIV PREVENTION SPECIAL REQUIREMENTS. Special Requirements HIV Prevention – Non-Categorical, the section is revised (page 11) as follows:

Local Health Departments that do not receive categorical AIDS/HIV prevention funds may request reimbursement for performing HIV tests.

Agencies will be reimbursed at a rate of \$11.00 per test, not to exceed \$2,000 for fiscal year 2007/2008.

Reimbursement requests must be submitted quarterly on the financial status reports. Requests for reimbursement will be verified based on data submitted to the Department via the HIV Event System (HES). Local Health Departments will not receive reimbursement for tests not entered into the HES.

- B. BIOTERRORISM – AUG. and SEPT. Effective August 1, 2008 to September 30, 2008. Local health departments receiving these funds must adhere to existing Bioterrorism Special Requirements as specified in the FY 07/08 CPBC Program Specific Assurances and Requirements, Attachment III.
- C. LABORATORY SERVICES – BIOTERRORISM - AUG. and SEPT. Effective August 1, 2008 to September. Local health departments receiving these funds must adhere to existing Laboratory Services Special Requirements as specified in the FY 07/08 CPBC Program Specific Assurances and Requirements, Attachment III.
- D. LABORATORY SERVICES – EPI LAB CAPACITY II. Effective January 1, 2008. Local health departments receiving these funds must adhere to existing Laboratory Services Special Requirements as specified in the FY 07/08 CPBC Program Specific Assurances and Requirements, Attachment III.
- E. WISEWOMAN PROJECT SPECIAL REQUIREMENTS. Item 4 is added to the Reporting Requirements for the Diabetes Screening Startup Subcomponent (page 68) as follows:
 - 4. If the funds are to be used to purchase incentives for WISEWOMAN participants, agencies are required to submit a plan for the purchase and distribution of the incentives prior to purchasing the incentives. The plan should
 - a. Name of business where incentives will be purchased.
 - b. The cost of each incentive.
 - c. The number of incentives to be purchased.
 - d. The total cost of the incentives.
 - e. How the incentives will be distributed.
 - f. How the agency will ensure the funds are not used to purchase alcohol or tobacco products.

The plan should be submitted to Robin Roberts, WISEWOMAN Program Coordinator (submit to address – fax or email preferred.)

4. Following are adjustments to funding levels of the CPBC agreement (also reflected in Attachment IV):

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Bioterrorism - Aug. & Sept.	\$0	\$23,096	\$23,096
Bioterrorism - CRI - Aug. & Sept.	\$0	\$3,206	\$3,206
WIC - Resident	\$218,090	\$226,076	\$7,986
TOTAL CPBC FUNDING	\$897,899	\$932,187	\$34,288

PERFORMANCE LEVEL ADJUSTMENT

WIC State funded Minimum Performance 1,554 1,601 47

5. Budget line item changes are reflected in the attached budgets for the following elements:

- Bioterrorism
- Bioterrorism - Aug & Sept.
- Bioterrorism - CRI
- Bioterrorism - CRI - Aug. & Sept.
- Bioterrorism - Pandemic Flu
- Communicable Disease
- CSHCS
- Food Service
- Hearing
- Immunization
- Maternal & Infant Health Program
- Medicaid Outreach
- STD Control
- Vision
- WIC - Resident

6. It is understood and agreed that all other conditions of the original agreement remain the same.

7. The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board official or agency.

FOR THE Lapeer County Health Department

TYPED NAME AND TITLE

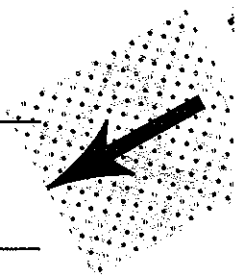
Signature

Date

FOR THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

Nick Lyon, Deputy Director
Administration Operations

Date



30

LAPEER COUNTY HEALTH DEPARTMENT

REQUEST FOR ACTION FORM

DATE: July 1, 2008

REQUEST FOR ACTION FOR YOUR INFORMATION
 REQUEST FOR INFORMATION

TO: FINANCE

FROM: STEPHANIE SIMMONS, R.N., MPA, DIRECTOR/HEALTH OFFICER

SUMMARY OF REQUEST/INFORMATION:

This serves as a request that the Lapeer County Health Department 3rd quarter appropriation for Funds 224 be transferred to the respective funds as indicated below.

ADDITIONAL INFORMATION:

CONTACT PERSON: STEPHANIE SIMMONS OR BRENT A. HELM

SUPPORTING DOCUMENTS: Adopted Budget

DRAFT MOTION:

I move that the Health Department's 3rd quarter appropriation be transferred as follows:

~~\$ 16747.25~~ from 101-990-999.224 to 224-990-695.010

\$ 13,747.25 *AT*

SUPPORTING DOCUMENTS:

YES NO

3D

LAPEER COUNTY HEALTH DEPARTMENT

REQUEST FOR ACTION FORM

DATE: July 1, 2008

REQUEST FOR ACTION FOR YOUR INFORMATION

REQUEST FOR INFORMATION

TO: FINANCE

FROM: STEPHANIE SIMMONS, R.N., MPA, DIRECTOR/HEALTH OFFICER



SUMMARY OF REQUEST/INFORMATION:

This serves as a request that the Lapeer County Health Department transfer the 4th quarter appropriation for Fund 223 to the fund.

ADDITIONAL INFORMATION:

CONTACT PERSON: STEPHANIE SIMMONS OR BRENT A. HELM

SUPPORTING DOCUMENTS: VAAA Contract

DRAFT MOTION:

I move that the Health Department's 4th quarter appropriation be transferred as follows:

\$232716.31 from 276-990-999.223 to 223-990-695.010

SUPPORTING DOCUMENTS: YES NO

3E

LAPEER COUNTY HEALTH DEPARTMENT

REQUEST FOR ACTION FORM

DATE: July 1, 2008

REQUEST FOR ACTION FOR YOUR INFORMATION
 REQUEST FOR INFORMATION

TO: FINANCE

FROM: STEPHANIE SIMMONS, RN, MPA, Director/Health Officer *SS*

SUMMARY OF REQUEST/INFORMATION:

Amend 2008 Fund 223 budget for current activity.

ADDITIONAL INFORMATION:

Motion #175-08

CONTACT PERSON: STEPHANIE SIMMONS OR BRENT A. HELM

SUPPORTING DOCUMENTS: 2008 Adopted Budget

DRAFT MOTION:

I move that the attached be adopted.

SUPPORTING DOCUMENTS: YES NO

LAPEER COUNTY
 BUDGET AMENDMENT FORM
 HEALTH DEPARTMENT
 ORIGINATOR: Brent A. Helm

RECEIVER:
 REVIEWED:
 FORWARDED:
 RETURNED:
 REASON:

FUND	ACCOUNT NUMBERS		DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
	ACTIVITY	ACCOUNT						
223	601	703.000	Salaries	44,536.00	44,536.00			44,536.00
223	601	704.000	Salaries	278,650.00	278,650.00			278,650.00
223	601	705.000	Salaries	181,486.00	181,486.00	6,000.00		187,486.00
223	601	707.000	Overtime	0.00	0.00			0.00
223	601	714.000	Medicare	7,318.00	7,318.00	87.00		7,405.00
223	601	715.000	FICA	31,290.00	31,290.00	372.00		31,662.00
223	601	716.000	Health Insurance	54,360.00	54,360.00			54,360.00
223	601	717.000	Life Insurance	468.00	468.00			468.00
223	601	718.000	Retirement	30,005.00	30,005.00			30,005.00
223	601	719.000	Unemployment	505.00	505.00	60.00		565.00
223	601	722.000	Workmans Comp	10,094.00	10,094.00	120.00		10,214.00
223	601	723.000	PEHB	2,160.00	2,160.00			2,160.00
223	990			0.00	0.00			0.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE !!!

COMPUTER ENTRY BY:

DEPT. HEAD *Brent A. Helm* MOTION #

DATE ENTERED:

LAPEER COUNTY
 BUDGET AMENDMENT FORM
 FUND NAME: HEALTH DEPARTMENT
 ORIGINATOR: Brent A. Helm

RECEIVER:
 REVIEWED:
 FORWARDED:
 RETURNED:
 REASON:

FUND	ACTIVITY	ACCOUNT NUMBERS		DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
		ACCOUNT	DESCRIPTION						
223	601	728.000	Postage	2,775.00	3,275.00			3,275.00	
223	601	729.000	Printing	3,795.00	2,795.00			2,795.00	
223	601	730.000	Office Supplies	5,650.00	4,968.00			4,968.00	
223	601	730.010	Supplies - Other	250.00	3,750.00	1,619.00		5,369.00	
223	601	730.020	Janitorial Supplies	1,000.00	100.00			100.00	
223	601	730.025	Building & Grounds Sup	2,308.00	2,308.00			2,308.00	
223	601	730.030	Medical Supplies	325.00	325.00			325.00	
223	601	740.000	Food	181,923.26	229,271.26			229,271.26	
223	601	740.030	Disposables	0.00	2,000.00			2,000.00	
223	601	741.000	Kitchen Supplies	1,000.00	1,000.00			1,000.00	
223	601	744.000	Gas, Oil & Grease	11,092.00	18,092.00			18,092.00	
223	601	801.060	Professional & Contract	0.00	1,000.00			1,000.00	
223	601	802.000	Health Services	484.00	484.00			484.00	
ALL BUDGET AMENDMENT REQUESTS MUST BALANCE !!!									
						COMPUTER ENTRY BY:			

DEPT. HEAD Brent A. Helm MOTION # _____ DATE ENTERED: _____

3F

LAPEER COUNTY HEALTH DEPARTMENT

REQUEST FOR ACTION FORM

DATE: July 1, 2008

REQUEST FOR ACTION FOR YOUR INFORMATION

REQUEST FOR INFORMATION

TO: FINANCE

FROM: STEPHANIE SIMMONS, RN, MPA, Director/Health Officer



SUMMARY OF REQUEST/INFORMATION:

Amend 2008 Fund 276 budget for medication management.

ADDITIONAL INFORMATION:

Motion #175-08

CONTACT PERSON: STEPHANIE SIMMONS OR BRENT A. HELM

SUPPORTING DOCUMENTS: 2008 Adopted Budget

DRAFT MOTION:

I move that the attached be adopted.

SUPPORTING DOCUMENTS: YES NO

4

COUNTY OF LAPEER

DATE: July 16, 2008

REQUEST FOR ACTION
 FOR YOUR INFORMATION
 REQUEST FOR INFORMATION

TO: Board of Commissioners
COW for July 24, 2008

FROM: John Cosens, Drain Commissioner

SUMMARY OF REQUEST/INFORMATION:

The Greater Lapeer County Utilities Authority (GLCUA) is requesting that Lapeer County join in partnership with Genesee and Oakland Counties, via Act 342, PA 1939, for determining the feasibility of a new Lake Huron water supply system and to fund the Lapeer County portion of the study in the amount of \$5,000.

ADDITIONAL INFORMATION:

Genesee County Drain Office, Water and Waste Services director will be attending the COW to briefly describe the proposed system and answer questions.

CONTACT PERSON (S): John Cosens

BACKGROUND INFORMATION: Genesee and Oakland County have prepared a preliminary report. A summarized copy is attached.

SUPPORTING DOCUMENTS: 1) GLCUA minutes of July 10, 2008; 2) Copy of the Karegnondi Water Authority letter and agreement; 3) Proposed resolution for County Board consideration.

DRAFT MOTION:

Attachments:

YES NO

LAPEER COUNTY BOARD OF COMMISSIONERS

RESOLUTION

At a regular meeting of the Board of Commissioners for the County of Lapeer, Michigan, held on the ___ day of _____, 2008.

PRESENT:

ABSENT:

WHEREAS, it is recognized that an additional major water supply line is required to provide safe and reliable water service to the region; and,

WHEREAS, studies completed by the City of Detroit, Genesee County and Oakland County's Master Plan all confirm the need for an additional water supply; and,

WHEREAS, the Governor of this State has cited the importance of an encouraged regional cooperation as a cost-effective means of supplying water to the citizens of this State while allowing our region to be more competitive in the global market; and,

WHEREAS, pursuant to County Public Improvement Act, Act 342 of the Public Acts of 1939, as amended ("Act 342"), the governing body of a county, by resolution may authorize and direct the establishment of a system or systems of water improvements and services within or between cities, villages, townships or any duly authorized and established combinations thereof within or outside the county; and,

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF LAPEER)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners for the County of Lapeer, Michigan at a regular meeting duly called and held on the _____ day of _____, 2008, the original of which resolution is on file in my office, and that notice of said meeting was given, that meeting was held and the minutes filed in accordance with the Open Meetings act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Marlene Bruns, County Clerk
County of Lapeer

**MINUTES
GREATER LAPEER COUNTY UTILITIES AUTHORITY
THURSDAY JULY 10, 2008
IMLAY CITY COMMISSION CHAMBER
IMLAY CITY, MI. 48444**

Chairperson Amy Planck called the Regular Meeting of the Greater Lapeer County Utilities Authority to order on Thursday July 10, 2008 at 1:08 p.m.

Present: Gerald Oakes, Secretary, and Village of Almont, Amy Planck, Chairperson and Imlay City, Harry Green, City of Lapeer, Scott Jarvis, Lapeer Twp., John Kosiara, Elba Twp. Ron Cischke, Goodland Twp. Eldon Card Oregon Twp. Barbara Potter, Treasurer and Mayfield Twp. Steve Hoeksema, Imlay Twp.

Absent: Almont Twp., Ken Ewing, Vice Chairperson

GUEST: Dale Kerbyson

PUBLIC COMMENT:

Mr. Kerbyson discussed the Genesee proposal and the request to the Lapeer County Commissioners to support and fund the Lapeer share of the plan (\$5,000).

REGULAR AGENDA:

Moved by Green, seconded by Hoeksema, that the Greater Lapeer County Utilities authority supports the Genesee County proposal to undertake a feasibility study for a new regional water supply system and recommends that the Lapeer County Board of Commissioners approve a resolution to undertake the study pursuant to act 342, PA 1939, authorizing the Lapeer County Drain Commissioner, as the County Agent, to enter into a joint agreement with Genesee County and Oakland County to undertake an engineering and financial feasibility study and further the Board of Commissioners allocate the sum of \$5,000 as Lapeer's share of the study costs.

UNANIMOUSLY CARRIED



KAREGNONDI WATER AUTHORITY

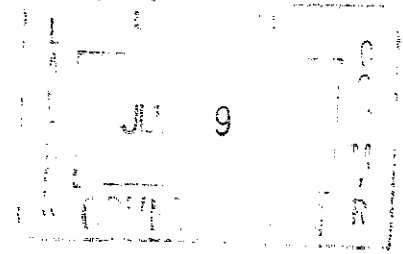
4610 Beecher Road Flint, Michigan 48532-2617
Phone (810) 732-7870 Fax (810) 732-9773

July 10, 2007

Members:

- John P McCulloch
Oakland County
- Jeffrey Wright
Genesee County

John Cosens, Drain Commissioner
Lapeer County
225 Clay Street
Lapeer, MI 48446



Re: Karegnondi Water Authority
Evaluation of Long-Term Water Supply Alternatives

Dear Commissioner Cosens:

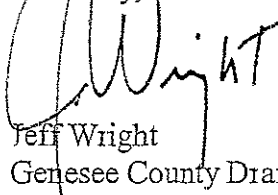
Recent studies by the City of Detroit, Genesee County, and Oakland County have confirmed the need for an additional water supply system to provide a reliable and cost-effective source of potable water to our region. To this end, the Counties of Genesee and Oakland have formed an Authority to study the planning, engineering and financial feasibility of a new water supply system. Specifically, this new system would create the opportunity to provide the region with Lake Huron water.

Governor Granholm has encouraged regional cooperation as a cost-effective means for planning and financing public services. Accordingly, we are looking for your County to join in this partnership for determining the feasibility of this new water supply system.

We have enclosed a copy of the agreement between Genesee and Oakland Counties for the formation of the Karegnondi Water Authority. Also enclosed is a draft resolution for your review. As you can see, Genesee and Oakland have agreed to share in the cost of the feasibility study, but have left open the opportunity for other counties to join in this effort. We expect to complete the study by the winter of 2007. If your County is interested in participating, we require your commitment, in the form of a resolution designating a County Agency and funding, within 90 days.

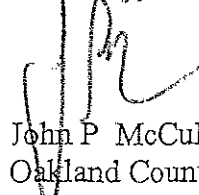
We would like to meet with you and your respective Boards and provide a short presentation on this subject. We would be available at your convenience. Questions concerning this endeavor can be directed to John F. O'Brien, P.E., Director, Division of Water and Waste Services, at 810-732-7870, or e-mail at: jobrien@gcdcwws.com.

Sincerely,



Jeff Wright
Genesee County Drain Commissioner

Sincerely,



John P. McCulloch
Oakland County Drain Commissioner

ARTICLE I
DEFINITIONS

“Act” or “Act 342” means the County Public Improvement Act of 1939, Act 342, Public Acts of Michigan, 1939, as amended.

“Agency” means the administrative agency created pursuant to this Agreement in accordance with the Act.

“Agreement” means this Act 342 Agreement by and among the Counties which are signatories hereto.

“Effective Date” means the date upon which this Agreement has been executed by not less than two parties, for and on behalf of two or more of the Counties.

“Person” means an individual, authority, limited liability company, partnership, firm, organization, association, joint venture, trust, governmental entity, or any other entity

“Project” means a study to determine the feasibility of a Regional Water Supply System

“Regional Water Supply System” or “System” means the system or systems of water improvements and services whose feasibility is evaluated and established by the Agency in accordance with this Agreement and the Act, including, without limitation, any and all mains, trunks, connecting lines, laterals, connections, pumping stations and plants.

ARTICLE II
PURPOSE

Section 2.01. Purpose. The purpose of this Agreement is to create and empower the Agency for the limited purpose of implementing all of the powers, privileges, and authority of the County Agencies under the Act with respect to evaluating and establishing the feasibility of a Regional Water Supply System to serve the Counties and any cities, villages, townships, charter townships or any duly authorized and establishment combinations thereof, situated within or without the Counties.

ARTICLE III
CREATION OF PLANNING GROUP

Section 3.01. Creation of Planning Group/Agency. As required by Section 17 of the Act, an administrative agency is hereby created, to be known as the “Karegnondi Regional Water Planning Group” for the purpose of administering and executing this Agreement. The Agency shall, except as prohibited by other applicable law, exercise all the powers and duties with respect to evaluating and establishing the feasibility of the System as are conferred upon the County Agencies under the provisions of the Act and those powers incident thereto.

of the Agency in achieving its planning and feasibility objectives, and is in addition to any powers authorized by law. Among other things, the Authority shall have the power to:

- (a) Prepare or obtain maps, plans, designs, specifications and estimates of costs for all or any portion of the Regional Water Supply System, and define the limit and extent of such System;
- (b) Engage engineering, planning and professional consultants;
- (c) Act as the applicant, agent or sponsor for the Counties in the receiving of any federal or state grant, or gift of funds or property for the purposes authorized by this Agreement to the extent permitted by the Act and other applicable law; and
- (d) Enter into and execute agreements, in accordance with law, with any county desiring to participate in the feasibility planning for the Regional Water Supply System

Section 5.02. Funding. Unless authorized by the respective boards of commissioners of the Counties who would provide such additional funding, in authorizing action taken by those boards subsequent to approval of the Agreement, costs of the activities to be conducted under the Agreement, including but not limited to consultant fees and administrative costs of the Agency, to the extent such costs have not been funded by grants or gifts from persons other than parties to this Agreement and adjunct members of the Agency ("the Net Costs"), shall not exceed \$250,000.00. Genesee County and Oakland County shall each fund 50% of the costs of the Net Costs. In the event that additional counties shall, as provided herein, agree to participate in funding this feasibility study, however, the above provided for funding from Genesee and Oakland shall each be reduced by 50% of the funding provided by the additional counties.

ARTICLE VI **BOOKS AND RECORDS**

Section 6.01. Agency Records. The Agency shall keep and maintain all documents and records of the Agency pertaining to the Regional Water System at such place as the Agency shall determine. The records of the Agency shall include a copy of this Agreement along with any amendments to the Agreement

ARTICLE VII **TERM/TERMINATION**

Section 7.01. Term. This Agreement and the Agency shall commence on the Effective Date, and shall continue in effect through December 31, 2011, unless earlier terminated by joint action of a majority of the membership of the Agency

Section 8.08. **Effective Date.** This Agreement shall become effective as of the Effective Date

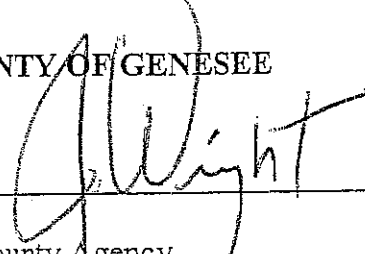
Section 8.09. **Counterparts.** This Agreement may be executed in several counterparts

This Agreement is executed by the Counties, acting by and through their duly appointed and acting County Agencies, on the date(s) indicated below:

COUNTY OF GENESEE

By: _____

Its: County Agency

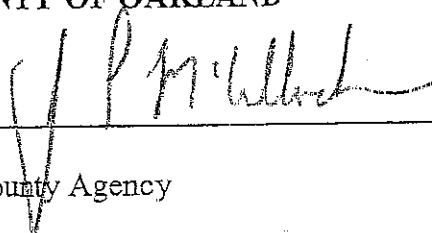


Dated: 6-20, 2007

COUNTY OF OAKLAND

By: _____

Its: County Agency



Dated: JUNE 20, 2007

5A

DATE: July 22, 2008

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: LINDA K. HESS

SUMMARY OF REQUEST / INFORMATION: Billing for Johnson, Rosati, LaBarge, Aseityne & Field, P.C. in reference to First American Title Company.

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Linda K. Hess

SUPPORTING DOCUMENTS: Billing Statements

DRAFT MOTION:

To authorize payment to Johnson, Rosati, LaBarge, Aseityne & Field, P.C. in reference to invoice #10524649 in the amount of \$13,225.00 for services rendered 6/1/08 – 6/30/08 to be paid from line item #101-210-801.020.

ATTACHMENTS YES X NO _____

JOHNSON, ROSATI, LaBARGE,
ASELTYNE & FIELD, P.C.
34405 W. Twelve Mile Rd., Suite 200
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

RECEIVED
JUL 22 2008
LAPEER COUNTY
ADMINISTRATION OFFICE

July 17, 2008

Lapeer County
Attn: Mr. John Biscoe
255 Clay Street
Lapeer, MI 48446

Invoice # 1052649

In Reference To: First American Title Company vs. Lapeer County, et al

Professional Services Rendered Through June 30, 2008

		<u>Hrs/Rate</u>	<u>Amount</u>
6/2/2008	MLH Continued preparation of document summary	3.70 135.00/hr	499.50
	MLH Receipt/review of Plaintiffs' proposed Consent Judgment	0.50 135.00/hr	67.50
	MLH Correspondence to client	0.10 135.00/hr	13.50
6/3/2008	MLH Correspondence to client	0.40 135.00/hr	54.00
	MLH Telephone conference with client regarding proposed Consent Judgment	0.30 135.00/hr	40.50
	MLH Receipt/review of Plaintiffs' supplemental documents	2.80 135.00/hr	378.00
	MLH Continued preparation of document log	1.70 135.00/hr	229.50

Johnson, Rosati, LaBarge, Aseltyne & Field, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
6/4/2008	MLH Continued preparation of and review of summary log	0.40 135.00/hr	54.00
	MLH Continued preparation of correspondence to client	0.80 135.00/hr	108.00
	MLH Correspondence to Plaintiffs' attorney regarding settlement offer	0.60 135.00/hr	81.00
	MLH Telephone conference with accounting expert regarding report and expert disclosure	0.30 135.00/hr	40.50
	MLH Correspondence to and from Saginaw County Attorney regarding dispute and settlement	0.60 135.00/hr	81.00
	MLH Correspondences from Defense Counsel regarding depositions	0.30 135.00/hr	40.50
6/5/2008	MLH Correspondences regarding settlement, status of case and defenses	0.80 135.00/hr	108.00
	MLH Correspondence regarding conference call with Co-Defendants	0.10 135.00/hr	13.50
	MLH Continued preparation of document log	1.80 135.00/hr	243.00
	MLH Edit/revise redaction log	0.60 135.00/hr	81.00
	MLH Edit/revise Status Report	0.40 135.00/hr	54.00
	MLH Research of allowable discovery in 30(b)(6) depositions	0.70 135.00/hr	94.50
6/6/2008	MLH Correspondence to Stewart Title Attorney regarding Affidavit	0.40 135.00/hr	54.00
	MLH Correspondence to County' Accountant on cost analysis	0.30 135.00/hr	40.50

			<u>Hrs/Rate</u>	<u>Amount</u>
6/6/2008	MLH	Correspondence to computer expert	0.20 135.00/hr	27.00
	MLH	Correspondence to client regarding Stewart Title	0.20 135.00/hr	27.00
	MLH	Telephone conference with defense attorney regarding conference call	0.10 135.00/hr	13.50
6/9/2008	MLH	Telephone conference with defense attorney regarding conference call	0.30 135.00/hr	40.50
	MLH	Telephone conference with client regarding settlement proposals	0.30 135.00/hr	40.50
6/10/2008	MLH	Telephone conferences with Saginaw County Attorney regarding defense strategy and depositions	0.60 135.00/hr	81.00
	MLH	Telephone conference with client regarding settlement, Plaintiffs' expert's deposition, conference call and TIF files	0.50 135.00/hr	67.50
	MLH	Receipt/review of edited TIF files	0.50 135.00/hr	67.50
6/11/2008	MLH	Research of new caselaw on anti-trust conspiracy	0.60 135.00/hr	81.00
	MLH	Telephone conference with client regarding Plaintiffs' expert's deposition	0.40 135.00/hr	54.00
6/12/2008	MLH	Review of depositions for Supplemental Brief to Motion for Summary Judgment	1.20 135.00/hr	162.00
	MLH	Preparation of Supplemental Brief to Motion for Summary Judgment	0.40 135.00/hr	54.00
	MLH	Telephone conference with Saginaw County Attorney regarding Plaintiff's Expert's deposition	0.40 135.00/hr	54.00
	MLH	Telephone conference with computer expert regarding revised agreement	0.30 135.00/hr	40.50

			<u>Hrs/Rate</u>	<u>Amount</u>
6/13/2008	MLH	Telephone conference with Defense Counsel regarding deposition and settlement	0.60 135.00/hr	81.00
	MLH	Research Offer of Judgment	0.60 135.00/hr	81.00
	MLH	Multiple correspondence to and from Plaintiffs' Attorney regarding dates of expert's deposition	0.40 135.00/hr	54.00
	MLH	Correspondence to Saginaw County regarding date conflicts and 30(b)(6) depositions	0.30 135.00/hr	40.50
	MLH	Research of expert depositions and notice of same	0.60 135.00/hr	81.00
	MLH	Continued review of deposition transcripts; Begin preparation of Motion for Summary Judgment	2.90 135.00/hr	391.50
	MLH	Telephone conference with computer expert regarding report	0.10 135.00/hr	13.50
	MLH	Preparation of document list of Plaintiffs' discovery index	0.40 135.00/hr	54.00
6/16/2008	MLH	Receipt/review of County expert's Supplemental Disclosures	0.50 135.00/hr	67.50
	MLH	Receipt/review of computer expert's Supplemental Disclosures	0.30 135.00/hr	40.50
	MLH	Review of Co-Defendant's Motion for Summary Judgment	0.90 135.00/hr	121.50
	MLH	Preparation of Concurrence and Supplemental Brief	1.80 135.00/hr	243.00
	MLH	Preparation of Exhibits to Supplemental Brief	0.40 135.00/hr	54.00
6/17/2008	MLH	Correspondences to attorneys regarding Plaintiffs' expert deposition	0.50 135.00/hr	67.50

			<u>Hrs/Rate</u>	<u>Amount</u>
6/17/2008	MLH	Correspondence to Plaintiffs' Attorney regarding expert deposition and discovery materials	0.40 135.00/hr	54.00
	MLH	Continued preparation of Supplemental Brief	0.80 135.00/hr	108.00
	MLH	Correspondence to/from client	0.30 135.00/hr	40.50
6/18/2008	MLH	Continued preparation of Supplemental Brief	4.40 135.00/hr	594.00
	MLH	Correspondence to Defense Attorneys	0.20 135.00/hr	27.00
	MLH	Correspondence to Saginaw County Attorney	0.10 135.00/hr	13.50
6/19/2008	MLH	Receipt/review of correspondence from Saginaw Attorney regarding Statement of Facts	0.30 135.00/hr	40.50
	MLH	Continued preparation of Supplemental Brief	1.90 135.00/hr	256.50
	MLH	Correspondence to client regarding new discovery materials	0.40 135.00/hr	54.00
	MLH	Receipt/review of Plaintiffs' correspondence regarding expert's reports	0.40 135.00/hr	54.00
	MLH	Correspondence to accounting expert	0.30 135.00/hr	40.50
	MLH	Correspondence to computer expert	0.10 135.00/hr	13.50
	MLH	Telephone conference with Plaintiffs' Attorney regarding redacted disk, access to the disk and expert's reports	0.40 135.00/hr	54.00
6/20/2008	MLH	Continued preparation of Supplemental Brief; Continued research regarding anti-trust case law	3.60 135.00/hr	486.00

			<u>Hrs/Rate</u>	<u>Amount</u>
6/20/2008	MLH	Correspondence to parties	0.30 135.00/hr	40.50
	MLH	Correspondence to client	0.40 135.00/hr	54.00
6/23/2008	MLH	Continued preparation of Supplemental Brief	0.90 135.00/hr	121.50
6/25/2008	MLH	Receipt/review of correspondence from expert	0.10 135.00/hr	13.50
	MLH	Correspondence to client	0.20 135.00/hr	27.00
	MLH	Telephone conference with court reporter regarding deposition	0.20 135.00/hr	27.00
6/30/2008	MLH	Correspondence from Court Clerk regarding hearing date	0.10 135.00/hr	13.50
	MLH	Telephone conference with Court Clerk regarding Motion Hearing	0.10 135.00/hr	13.50
	MLH	Receipt/review of Plaintiffs' Objections to Rob Rock's Deposition	0.40 135.00/hr	54.00
	MLH	Receipt/review of Plaintiffs' Supplemental Brief	2.40 135.00/hr	324.00
	MLH	Correspondences to Court Clerk and parties regarding Motion hearing	0.40 135.00/hr	54.00
		For professional services rendered	<hr/> 53.00	<hr/> \$7,155.00

Additional Charges :

	<u>Qty/Price</u>	<u>Amount</u>
3/27/2008 Expert Witness Fee - Center for Computer Forensics [services rendered 2/28/08 - 3/26/08]	1 5,870.00	5,870.00
6/16/2008 Expert Witness Fee - Center for Computer Forensics	1 200.00	200.00
Total additional charges		<u>\$6,070.00</u>
Total amount of this bill		\$13,225.00
Previous balance		\$21,343.34
7/3/2008 Payment - thank you. Check No. 224229		<u>(\$21,343.34)</u>
Balance due		<u>\$13,225.00</u>

Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.

5B

DATE: July 23, 2008

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: BOARD OF COMMISSIONERS – COMMITTEE OF THE WHOLE

FROM: DOREEN CLARK, ADMINISTRATIVE SECRETARY

SUMMARY OF REQUEST / INFORMATION: Request to certify the election for the Employee Delegate and Alternate, based upon the election that was held on Tuesday, July 22nd, to attend the MERS Annual Conference being held September 30-October 2, 2008 at the Grand Traverse Resort.

ADDITIONAL INFORMATION: Results of the MERS Election was as follows:

Sheryl Sims received 17 votes; Kathy Goin received 13 votes; Allison Barnett received 11 votes, Stephen Steffler received 9 votes, John Freeman received 7 votes, and Kathy Baker received 5 votes. Total of 62 votes.

CONTACT PERSON(S): Doreen Clark or Craig Horton

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS:

DRAFT MOTION:

MOTION BY _____, SUPPORTED BY _____, TO RECOMMEND TO THE FULL BOARD TO CERTIFY THE MERS ELECTION RESULTS FROM JULY 22, 2008, AND TO APPOINT SHERYL SIMS AS THE EMPLOYEE DELEGATE AND KATHY GOIN AS THE EMPLOYEE ALTERNATE TO ATTEND THE MERS ANNUAL CONFERENCE BEING HELD SEPTEMBER 30 – OCTOBER 2, 2008 AT THE GRAND TRAVERSE RESORT.

ATTACHMENTS YES _____ NO XXX



LAPEER COUNTY

BUDGET AMENDMENT FORM

RECEIVED : _____

REVIEWED : _____

FORWARDED : _____

RETURNED : _____

FUND NAME : *General Unit Adjustment*

ORIGINATOR: _____

ACCOUNT NUMBERS	ACCOUNT	DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET	
101	215	704 . 000 wages	0	194929.96		7446.40	187483.56	
101	225	704 . 000 Wages	0	39190.64		1476.80	37713.84	
101	229	704 . 000 Wages	0	322815.00		17326.40	305488.60	
10	236	704 . 000 Wages	0	130621.44		4950.40	125671.04	
101	253	704 . 000 Wages	0	143560.44		5491.20	138069.24	
101	258	704 . 000 Wages	0	39190.64		1476.80	37713.84	
101	259	704 . 000 Wages	0	116334.56		2745.60	113588.96	
101	265	704 . 000 Wages	0	169993.88		5387.20	164606.68	
101	275	704 . 000 Wages	0	141590.08		5408.00	136182.08	
101	682	704 . 000 Wages	0	31519.28		1185.60	30333.68	
101	731	704 . 000 Wages	0	98028.64		3744.00	94284.64	
208	691	704 . 000 Wages	0	32886.24		1268.80	31617.44	
224	602	704 . 000 Wages	0	144550.00		5491.20	139058.80	
274	461	704 . 000 Wages	0	66359.36		2558.40	63800.96	
							65956.80	

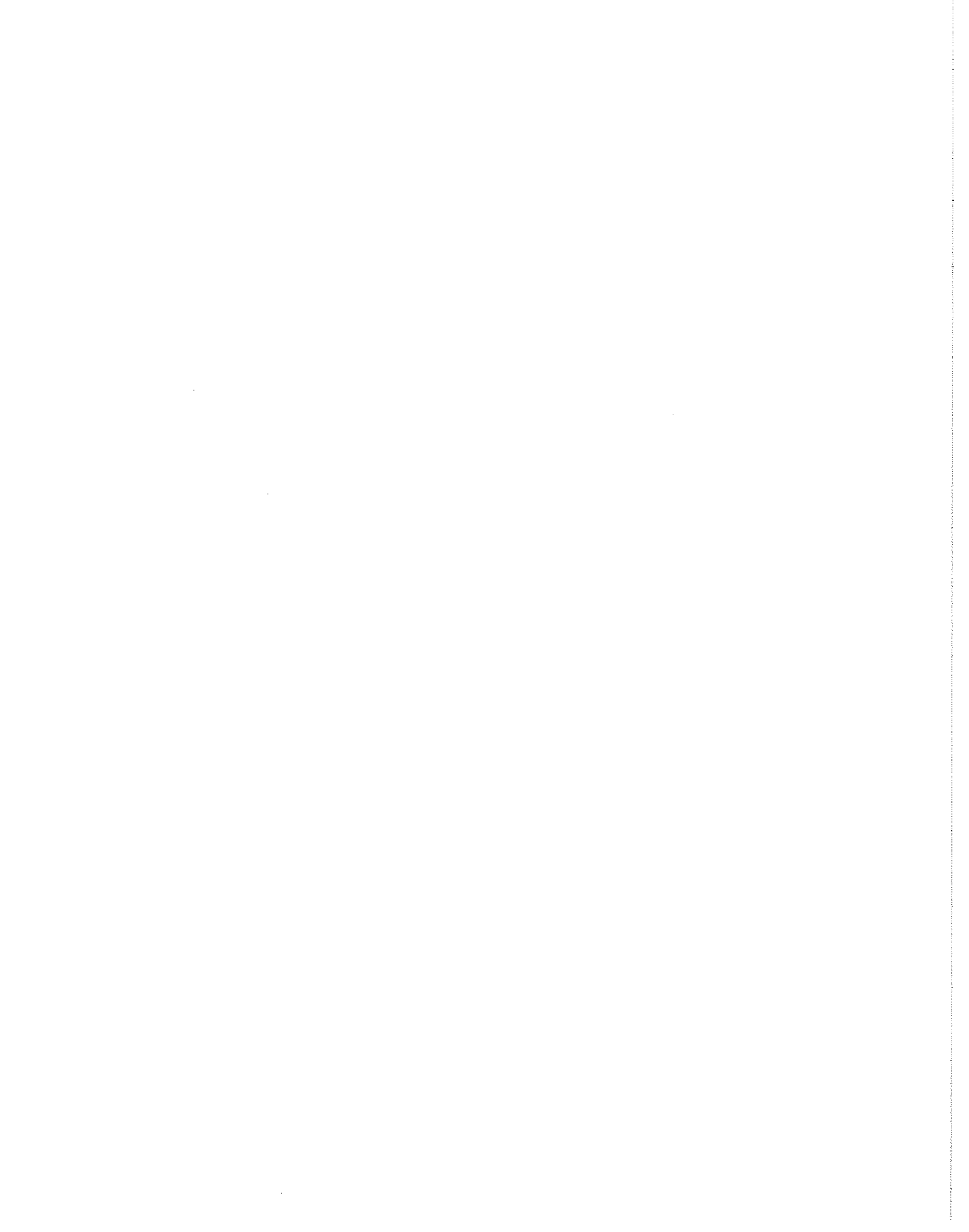
ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

COMPUTER ENTRY BY: _____

DATE ENTERED : _____

DEPT. HEAD: _____ MOTION #: _____

JA



7B

Date: July 7, 2008

Request for Action

For Your Information

Request for Information

TO: Board of Commissioners

From: Michael Rexin

Summary of Request/Information: Request approval of the following budget amendments:

Reduce 299-750-704.000 \$1,133.00	Reduce 299-750-705.000 \$1,098.00
Reduce 299-750-718.000 \$1,640.00	Increase 299-750-709.000 \$240.00
Increase 299-750-860.050 \$3,631.00	Increase 299-749-709-000 \$264.00
Reduce 299-749-850.000 \$264.00	Increase 299-730-709-000 \$168.00
Reduce 299-730-850.000 \$221.33	Increase 299-730-860.050 \$53.33

These amendments are necessary to bring the budget in line with actual expenses.

Additional Information:

Contact Person(s): Mike Rexin

Background Information:

N/A

Supporting Documents:

Draft Motion

Move to approve Community Collaborative Budget Amendments as outlined below:

Reduce 299-750-704.000 \$1,133.00	Reduce 299-750-705.000 \$1,098.00
Reduce 299-750-718.000 \$1,640.00	Increase 299-750-709.000 \$240.00
Increase 299-750-860.050 \$3,631.00	Increase 299-749-709-000 \$264.00
Reduce 299-749-850.000 \$264.00	Increase 299-730-709-000 \$168.00
Reduce 299-730-850.000 \$221.33	Increase 299-730-860.050 \$53.33

In order to bring the budget in line with actual expenses.

ATTACHMENTS YES NO

**LAPEER COUNTY
BUDGET AMENDMENT FORM**

Fund # 299

Fund Name: LFCCC

Fund	Account Numbers		Description	Original Budget	Prior Amended Budget	Request Budget Increase	Request Budget Decrease	New Amended Budget
	Activity	Acct.						
299	750	704 000	Salary, Employee	53,620	49,168		1,133	48,035
299	750	705 000	Salary, Part Time	25,248	24,424		1,098	23,326
299	750	709 000	Other Pay	0	0	240		240
299	750	718 000	Retirement	9,377	9,071		1,640	7,431
299	750	860 050	Mileage	3,241	3,470	3,631		7,101

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

Computer Entry by: _____

Date Entered: _____

Motion # _____

Originator *Shirley A. [Signature]*

**LAPEER COUNTY
BUDGET AMENDMENT FORM**

Fund # 299 Date requested:

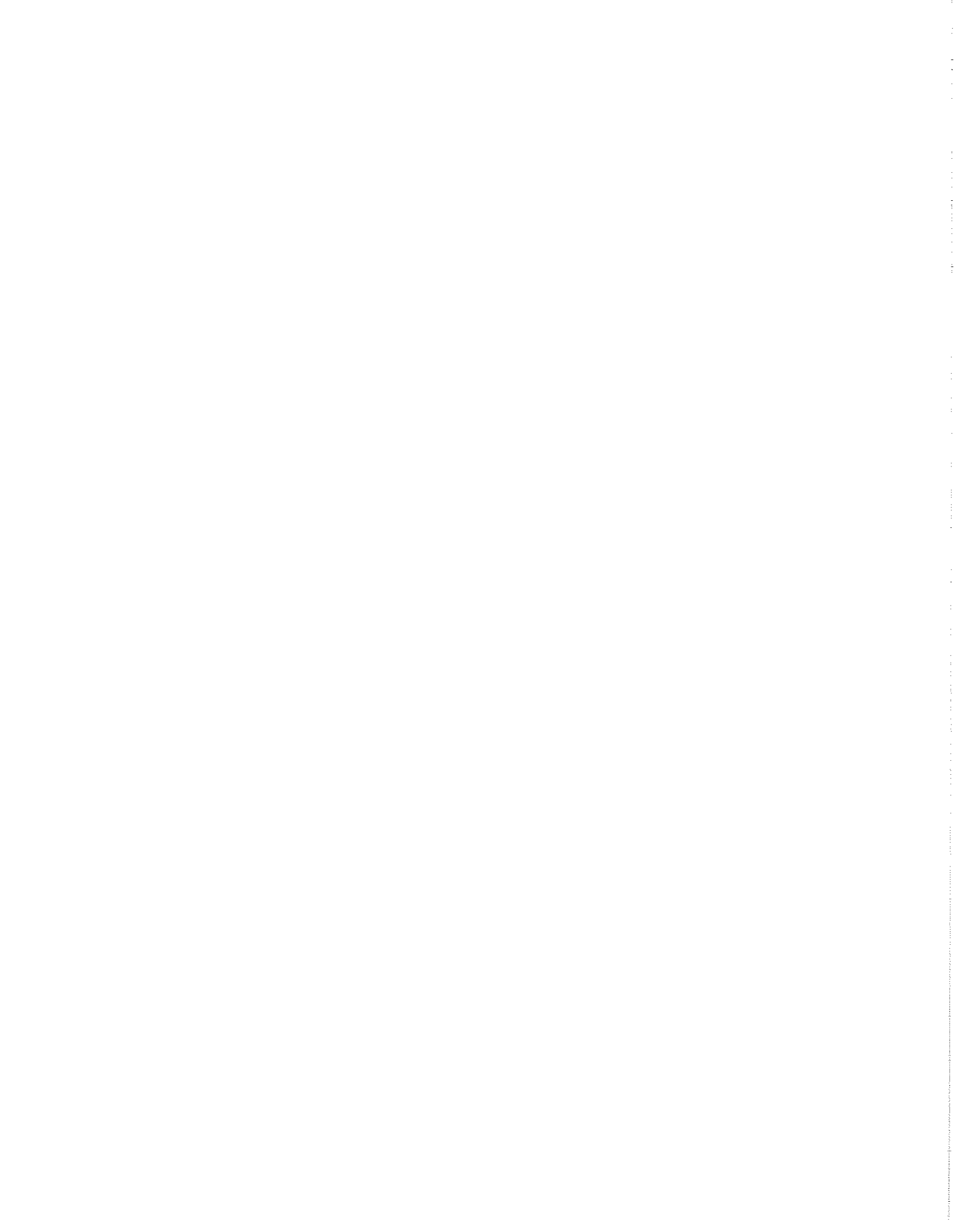
Fund Name: LFCCC

Fund	Account Numbers		Description	Original Budget	Prior Amended Budget	Request Budget Increase	Request Budget Decrease	New Amended Budget
	Activity	Acct.						
299	749	709 000	Other Pay	0	0	264		264
299	749	850 000	Telephone	420	420		264	156
299	730	709 000	Other Pay	0	0	168		168
299	730	850 000	Telephone	420	420		221.33	198.67
299	730	860 050	Mileage	3,001	1,862	53.33		1,915.33

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

Originator  Motion # _____

Computer Entry by: _____
Date Entered: _____





LAPEER COUNTY SHERIFF'S OFFICE

DATE: July 23, 2008

- ✓ REQUEST FOR ACTION
- FOR YOUR INFORMATION
- REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS
 FROM: LAPEER COUNTY SHERIFF'S OFFICE
 CONTACT PERSON: SHERIFF KALANQUIN / UNDERSHERIFF RAPSON

SUMMARY OF REQUEST / INFORMATION: BUDGET AMENDMENT

BACKGROUND INFORMATION: REFLECTS A DONATION TO THE MOTOR DIVISION WHICH IS TO BE FORWARDED TO THE FAMILY OF FALLEN OAKLAND COUNTY DEPUTY TIMKO.

DRAFT MOTION:

Motion by _____, supported by _____, to approve the attached Budget Amendment for the Sheriff's Department Motor Division.

ATTACHMENTS: YES NO

LAPEER COUNTY SHERIFF'S OFFICE
BUDGET AMENDMENT FORM

7.21.08

DATE SUBMITTED:
DATE RECEIVED:
DATE REVIEWED:
FORWARDED:
RETURNED:

FUND NAME: Motor Division

ORIGINATOR: DOROTHY KALAR

FUND	ACCOUNT NUMBER		DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
	ACTIVITY	ACCOUNT						
264	307	675	000	1000			1000	000
264	100	400	307	-0-	-0-	2,700		
264	307	730	010	0		700		700
264	307	941	000	-0-	500	500		1,000
264	307	956	000	1000	500	500		1,000
TOTALS								

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

COMPUTER ENTRY BY: _____

DEPARTMENT HEAD: DJ Kalar

DATE ENTERED: _____

MOTION #: _____