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A-G-E-N-D-A

LAPEER COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING November 20, 2008 8:30 A.M.

Cheryl Clark	District #1
Dyle Henning	District #2
Gary Roy	District #3
Lenny Schneider	District #4
Dave Taylor	District #5
Linda M. Jarvis	District #6
Ian Kempf	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda
- ◆ November 6, 2008 Regular Board Meeting

REVIEW OF COMMISSIONER MILEAGE/EXPENSE SHEETS

PUBLIC TIME - Citizens Comments, etc.

CONTINUED-

NEW/OLD BUSINESS:

- A. DRAFT ROAD COMMISSIONERS BENEFITS POLICY**
- B. DISCUSSION** - County Financial Planning
- C. TREASURER** - Report on Bank Request for Proposals

(Additional items)

- D.**
- E.**

DRAFT MOTIONS

- ◆ **Committee of the Whole** (11/13/08) (attached)

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated November 21, 2008
- ◆ **Road Commissioner's Audit Motion**
For disbursements dated November 20, 2008

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONERS' REPORTS

CLOSED SESSION - If needed

RECESS/ADJOURN

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
November 6, 2008
8:30 A.M.**

Chairman Taylor called the meeting to order at 8:30 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Taylor opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Cheryl A. Clark	District #1
	Dyle Henning	District #2
	Lenny Schneider	District #4
	David Taylor	District #5
	Ian Kempf	District #7
Excused:	Gary Roy	District #3
	Linda M. Jarvis	District #6

AGENDA

It was the consensus of the Board to accept the agenda with the addition of a discussion regarding the Swearing-In Ceremony and County Financial Planning, a Resolution for John Kosiara, and the deletion of a closed session.

The draft minutes from the October 23, 2008 Regular Board Meeting were reviewed.

371-08

Motion by Schneider, supported by Kempf, to approve the draft minutes from the October 23, 2008 Regular Board Meeting. Motion carried.

It was noted that the Commissioner Mileage/Expense Sheets are in the packet for review.

PUBLIC TIME –No comments were received.

The Board was given notice of the following expiring terms:

- Agricultural Preservation Board – 3 year term 2 appointments
- Brownfield Redevelopment Authority – 6 year term 4 appointments
- Building Authority – 3 year term 1 appointment
- District Library Board – 4 year term 1 appointment
- Economic Development Corporation Board of Directors – 6 year term 4 appointments
- Veterans Affairs Committee – 4 year term 1 appointment
- Regional Community Corrections Advisory Board – 2 year term 7 appointments
- Senior Programs Board – 2 year term 9 appointments
- Emergency Planning Committee/Emergency Management Advisory Council – 2 year term 20 appointments

372-08

Motion by Kempf, supported by Schneider, to refer the Treasurer's Office report of Bank Request for Proposals to any meeting that the Treasurer is prepared to make the presentation, with authority to act. Motion carried.

373-08

Motion by Clark, supported by Henning, to rescind motion 153-08 (*regarding the installation of a chiller for the Historic Courthouse*) from the May 8, 2008 Regular Board Meeting. Motion carried.

374-08

Motion by Schneider, supported by Kempf, to adopt the "Agreement for Sale of Excess Capacity" for use with local units of government wanting access to County services and Internet through the County and Intermediate School District fiber. Motion carried.

Chairman Taylor announced that the Swearing-In Ceremony will be on December 18, 2008 at 7:00 p.m. in the Historic Courthouse.

375-08

Motion by Clark, supported by Kempf, to adopt the following Resolution for John Kosiara:

RESOLUTION

WHEREAS, John A. Kosiara has served as Elba Township Supervisor, Trustee, and Board of Appeals since first elected in 1984 and was honored as the recipient of the "Supervisor of the Year" award in 2006; and,

WHEREAS, John A. Kosiara has also served as a member of the Greater Lapeer Transportation Authority since 1987, a member of the Fraternal Order of the Eagles, Knight of Columbus and Moose Lodge, as well as St. John's Church of Davison; and,

WHEREAS, John A. Kosiara enjoys spending time with his wife, Carolyn, their two sons and daughter, and their five grandchildren; and,

WHEREAS, John A. Kosiara will be honored at a reception in recognition of his retirement on Saturday, November 8, 2008 at the Lapeer Eagles.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **John A. Kosiara** for his 12 years faithful and dedicated service to his community and all of Lapeer County and offer best wishes upon his retirement.

Roll Call Vote: Clark, aye; Henning, aye; Jarvis, absent; Kempf, aye; Roy, absent; Schneider, aye; Taylor, aye. 5 ayes, 2 absent. Motion carried.

376-08

Motion by Clark, supported by Schneider, to approve the County's Audit Motion for disbursements dated November 7, 2008, based upon the signature of the County Controller/Administrator, and further, to approve the Road Commission's Audit Motion for disbursements dated November 6, 2008, based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call Vote: Clark, aye; Henning, aye; Jarvis, absent; Kempf, aye; Roy, absent; Schneider, aye; Taylor, aye. 5 ayes, 2 absent. Motion carried.

377-08

Motion by Clark, supported by Kempf, to authorize Emergency Management to submit the 2008-2009 Hazardous Materials Emergency Preparedness Planning Grant Application, for the completion of 15 new plans and 5 updates; and further; to authorize the Director to work with the County Controller in regards to the hiring of support staff to compile said plans, and that this position will only be granted until July 1, 2009, or when the \$1,000.00 award has been expended. Motion carried.

378-08

Motion by Clark, supported by Kempf, to authorize the Prosecutor's Office to purchase an Elmo Advanced Document Camera, at a cost of \$659.94, to be paid from line item 267-229-657.010 (Drug Forfeiture Fund). Motion carried.

379-08

Motion by Clark, supported by Kempf, to authorize Lapeer County Community Mental Health to purchase a Shredder from Corporate Express, in the amount of \$1,944.44, to be paid from line item 222-259-977.000. Motion carried.

380-08

Motion by Clark, supported by Kempf, to authorize the Treasurer's Office to purchase an FPI 2020 folder/insertor/sealer from Automated Business Equipment, for the price of \$8,600.00, to be paid from line item 532-253-977.000 (Foreclosure Funds), at no cost to the County General Fund. Motion carried.

381-08

Motion by Clark, supported by Kempf, to approve the reimbursement for 10 months of cell phone usage by Phil Kaatz, at a rate of \$24.00 per month, and to continue this rate until further notice, which is consistent with the County's current practice. Motion carried.

382-08

Motion by Clark, supported by Kempf, to authorize payment to Johnson, Rosati, LaBarge, Aseltyne & Field, P.C., in reference to invoice #1053208, in the amount of \$4,561.05, for services rendered 09/01/08 – 09/30/08, to be paid from line item 101-210-801.020. Motion carried.

383-08

Motion by Clark, supported by Kempf, to approve the agreement with Deerfield Disposal Services for the Lapeer Community Recycling Drop-off Program, for the period of January 1, 2009 through December 31, 2009, and to authorize the Chairman to sign said agreement; and further, to authorize the Administration Office to pay the quarterly payments, from line item 227-526-813.000, throughout 2009, as specified in said agreement. Motion carried.

384-08

Motion by Clark, supported by Kempf, to authorize the Sheriff's Department to return to the original donor, as surplus property, two semi-automatic firearms in the Sheriff's Office inventory (one semi-automatic 9mm caliber serial #4315526 and one semi-automatic 308 caliber serial #41-061472). Motion carried.

385-08

Motion by Clark, supported by Kempf, to authorize the Sheriff's Department to make available the following surplus weapons to Police Departments within Lapeer County based on a priority basis, with the stipulation that should those departments no longer need the weapons they must be returned to Lapeer County: Bushmaster – Serial #BF1435748; Colt – Serial #CMH024604; Colt – Serial #ATF3100114; Colt – Serial #SP139741; Smith & Wesson – Serial #A845248; S&W – Serial #TBH6981; S&W – Serial #290443; S&W – Serial #C519485. Motion carried.

386-08

Motion by Clark, supported by Kempf, to approve the draft Historic Courthouse and Grounds Use Policy, as revised, to eliminate the words "or drug use" in item #3 letter B; and also, to eliminate items "N" and "O" and inclusion of new item #5 under "Fees" to reflect a 50% discount to non-profit organizations that are defined in item #3. Motion carried.

387-08

Motion by Clark, supported by Kempf, to grant consistent with County approved pay increases for year 2009, a 2% rate increase (from \$10.71 per hour to \$10.92 per hour) to the Department of Human Services (DHS) contractual Resource Facilitator position, effective December 27, 2008, at no additional cost to the County General Fund. Motion carried.

388-08

Motion by Clark, supported by Kempf, to approve the Thumb Area Regional Community Corrections Advisory Board Service Agreement for Tuscola County Community Corrections Services, for the period of October 1, 2008 through September 30, 2009, in the amount of \$31,720.00; and further, to authorize the Chairman to sign said agreement. Motion carried.

389-08

Motion by Clark, supported by Kempf, to approve the Thumb Area Regional Community Corrections Advisory Board service agreement with List Psychological Services PLC, for the period of October 1, 2008 through September 31, 2009; and further, to authorize the Chairman to sign said agreement. Motion carried.

390-08

Motion by Clark, supported by Kempf, to approve the contract between Thumb Area Regional Community Corrections Advisory Board and the Lapeer County Health Department Alcohol Information and Counseling Center (AICC), for the period of October 1, 2008 through September 30, 2009, in the amount of \$33,600.00 for Substance Abuse and \$52,634.00 for DDJR – Intensive Outpatient Program; and further, to authorize the Chairman to sign said agreement. Motion carried.

391-08

Motion by Clark, supported by Kempf, to authorize the Buildings and Grounds Department to install the plumbing and control fixtures necessary to allow the Historic Courthouse HVAC to run off the County's existing equipment at the County Complex, for a cost not to exceed \$25,000.00, to be paid from line item 470-740-976.000 (Historic Courthouse Restoration Fund). Motion carried.

PUBLIC TIME – No comments were received.


Discussion followed regarding the County's Financial Planning. It was the consensus to have this issue on the November 20, 2008 Regular Board Meeting Agenda, and to invite the State Representative Elect to the meeting.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

392-08

Motion by Kempf, supported by Schneider, to adjourn the meeting. 9:20 a.m.

Chairman, David Taylor
Board of Commissioners



Marlene M. Bruns, County Clerk
Clerk of the Board

A

Policy Subject:	LAPEER COUNTY ROAD COMMISSIONER BENEFITS		
Authorized by Board of Commissioners		Date:	
Authorized by Board of Road Commissioners		Date:	
Amended		Date:	
Amended		Date:	

PURPOSE: To define the benefits available to Lapeer County Road Commissioners during their term of office, as established by the Lapeer County Board of Commissioners in the motions indicated below.

BENEFITS:

HEALTH INSURANCE – Same options afforded other Road Commission employees during their term, ending upon separation, with the exception of COBRA as required by law. (286-91)

HEALTH INSURANCE OPT OUT - \$92.31/pay with proof of coverage (508-95)

LIFE INSURANCE With AD&D- \$15,000.00 (terminated upon separation) (287-91)

RETIREMENT – Michigan Municipal Employees’ Retirement System, Benefit Program B-2 (288-91)

OPTICAL BENEFIT- Not to exceed \$200 per year. (289-91)

DENTAL BENEFIT- Not to exceed \$300 per year. (290-91)

SALARY:

Members salary, set by Lapeer County Board of Commissioners, presently \$7,404.80 effective 1/01/08 per motion (420-07).

PER DIEMS: (780-00)

- A. No Road Commissioner shall receive per diem payment for regular meetings of the full Board.
- B. Per diem of \$35.00 for attendance at a special or committee meeting or combination thereof, wherein the duration is less than three (3) hours.
- C. Per diem pay of \$70.00 for all special committee meetings or a combination thereof, the duration of which shall exceed three (3) hours.
- D. Per diem pay of \$70.00 for attendance singularly or severally at any approved seminar, regional function, association meeting or other properly constituted functions held outside the boundaries of the County of Lapeer.

**DRAFT MOTIONS FROM THE
November 13, 2008
COMMITTEE OF THE WHOLE MEETING**

1. Motion by Clark, supported by Roy, to recommend to the Full Board, to approve the Round 5 Amendment to the 2007-2008 Valley Area Agency on Aging (VAAA) contract, as submitted by the Health Department, at no additional cost to the County General Fund. Motion carried.

2. Motion by Clark, supported by Jarvis, to recommend to the Full Board, to approve the contract between the Lapeer County Health Department and the St. Clair County Community Mental Health Authority (PIHP), for the period of October 1, 2008 through September 30, 2009, at no additional cost to the County General Fund. Motion carried.

3. Motion by Schneider, supported by Roy, to recommend to the Full Board, to authorize the Sheriff's Department to enter into an agreement with RDK Collection Services, Inc., to service the collection accounts for the Lapeer County Sheriff's Department unpaid inmate accounts, at no cost to the County General Fund, except for their portion of a contingency fee for any outstanding balance collected. Motion carried.

4. Motion by Schneider, supported by Kempf, to recommend to the Full Board, to authorize the Sheriff's Department to enter into an agreement with Identix Incorporated, for a one year maintenance agreement on the direct submission live scan unit and mug shot photo system, at the Lapeer County Sheriff's Department, for a cost of \$5,398.00; to be paid from line item 264-000-385.351. Motion carried.

5. Motion by Schneider, supported by Kempf, to recommend to the Full Board, to approve the one-year maintenance agreement with Identix Incorporated, for the direct submission live scan unit located in the Community Corrections Department, for a cost not to exceed \$3,437.00, to be paid from line item 261-353-840.010; and further, to authorize the Chairman to sign said agreement. Motion carried.

6. Motion by Clark, supported by Henning, to recommend to the Full Board, to approve the three-year contract (October 2, 2008- September 30, 2011) contract between Lapeer County and the Lapeer County Department of Human Services (DHS), for coordination of the Strong Families/Safe Children initiative (CFDA#93.556). Motion carried.

Draft Motions from the Committee of the Whole Continued

7. Motion by Henning, supported by Kempf, to recommend to the Full Board, that Jac Faith Builders be awarded the contract to construct the pole barn addition at the Lapeer County Sheriff's Department, at a cost of \$8,600.00, to be paid from line item 267-301-821.010 (Drug Forfeiture); and further, that the Buildings and Grounds Department will provide the appropriate facade, consistent with the current building requirements. Motion carried.

8. Motion by Schneider, supported by Clark, to recommend to the Full Board, to authorize payment to Howard L. Shifman P.C., in the amount of \$14,685.50, for legal services rendered 10/01/08 – 10/31/08, to be paid from line item 101-210-801.020. Motion carried.

9. Motion by Kempf, supported by Clark, to recommend to the Full Board, to authorize the Buildings and Grounds Department to accept the proposal from Muns Directional Boring, at a cost of \$17,600.00, for soil boring services, between the County Complex and the Historic Courthouse, to be paid from line item 470-740-976.000. Motion carried.

10. Motion by Kempf, supported by Jarvis, to recommend to the Full Board, to authorize payment to the City of Lapeer for signs, milling, and painting costs, directly related to the proposed senior permitted parking area, with snow plowing service to continue to be provided by the City as consistent with past practice. Motion carried.

11. Motion by Clark, supported by Schneider, to recommend to the Full Board, to approve the following Budget Amendment as submitted by the Department of Human Services (DHS):

Decrease	290-671-801.001 (Per Diems)	by	\$1,500.00
Increase	290-671-873.026 (Board Mileage)	by	\$1,000.00
Increase	290-671-956.026 (Board Training)	by	\$500.00

Motion carried.

12. Motion by Schneider, supported by Clark, to recommend to the Full Board, to approve the following Budget Amendment as submitted by the Sheriff's Department:

Increase	266-314-742.000 (Supplies-other)	by	\$15,375.00
Increase	266-314-956.000 (Employee Training)	by	\$1,500.00
Increase	266-314-813.000 (Contracted Services)	by	\$10,532.00
Increase	266-314-977.000 (Machine & Equipment)	by	\$2,500.00

Motion carried.