

MARLENE M. BRUNS
LAPEER COUNTY CLERK

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
Fax 667-0362

A-G-E-N-D-A

LAPEER COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING

December 18, 2008

8:30 A.M.

Cheryl Clark	District #1
Dyle Henning	District #2
Gary Roy	District #3
Lenny Schneider	District #4
Dave Taylor	District #5
Linda M. Jarvis	District #6
Ian Kempf	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda
- ◆ December 4, 2008 Regular Board Meeting

REVIEW OF COMMISSIONER MILEAGE/EXPENSE SHEETS

PUBLIC TIME - Citizens Comments, etc.

CONTINUED-

NEW/OLD BUSINESS:

- A. RESOLUTION** – Linda DeTavernier
(To be distributed at the meeting)
- B. RESOLUTION** – Howard Stack
(To be distributed at the meeting)
- C. COMMUNITY DEVELOPMENT**
 - 1. Approval – Amendment for Grant 07-0751-HOA
 - 2. Statistical information regarding Grant 07-0751-HOA
 - 3. Acceptance – Grant from Community Foundation for Ramps
- D. PUBLIC HEARING 9:00 a.m.** – Community Development Block Grant
- E. COMMUNITY DEVELOPMENT** - Approval
2009-2010 Community Development Block Grant Application
- F. DISCUSSION** – Training/Overnight Travel
- G. TREASURER** – Report on Bank Request for Proposals
(Referred from the November 20, 2008 Regular Board Meeting)
- H. APPOINTMENTS** – Reminder of expiring terms
- I. DISCUSSION** – Meeting Schedule for the remainder of 2008

(Additional items)

- J.**
- K.**
- L.**

DRAFT MOTIONS

- ◆ **Committee of the Whole** **(12/11/08)** **(attached)**

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated December 19, 2008
- ◆ **Road Commissioner's Audit Motion**
For disbursements dated December 18, 2008

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONERS' REPORTS

CLOSED SESSION - If needed

RECESS/ADJOURN

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
December 4, 2008
8:30 A.M.**

Chairman Taylor called the meeting to order at 8:35 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Schneider opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Cheryl A. Clark	District #1
	Dyle Henning	District #2
	Gary Roy	District #3
	Lenny Schneider	District #4
	David Taylor	District #5
	Linda M. Jarvis	District #6
	Ian Kempf	District #7

AGENDA

It was the consensus of the Board to accept the agenda with the addition of a discussion regarding the Fiscal Policy, the upcoming appointments, and the deletion of a closed session.

408-08

Motion by Schneider, supported by Kempf, to refer the upcoming appointments to the December 11, 2008 Committee of the Whole Meeting, with authority to act. Motion carried.

The draft minutes from the November 20, 2008 Regular Board Meeting were reviewed.

409-08

Motion by Kempf, supported by Henning, to approve the draft minutes from the November 20, 2008 Regular Board Meeting. Motion carried.

It was noted that the Commissioner Mileage/Expense Sheets are in the packet for review.

PUBLIC TIME –No comments were received.

410-08

Motion by Kempf, supported by Roy, to adopt the benefits (Health Insurance, Health Insurance Opt Out, Life Insurance with AD&D, Retirement, and Optical/Dental Benefits) for the Road Commissioner's, as outlined in the Road Commission's Personnel and Operations Policy; and to rescind all prior motions related to this issue. Motion carried.

Ken Elwert, Director of the Parks Department requested acceptance of the Michigan Department of Natural Resources (DNR) grant to purchase 7 acres of property adjacent to General Squire Park and the Polly Ann Trail.

411-08

Motion by Kempf, supported by Henning, adopt the following resolution regarding the Michigan Department of Natural Resources (DNR) Grant related to the purchase of 7 acres of property adjacent to General Squire Park and the Polly Ann Trail; and further, to authorize the Chairman to sign the project agreement:

RESOLVED, that the Lapeer County Board of Commissioners, Michigan, does hereby accept the terms of the Land Acquisition Project Agreement TF07-038 as received from the Michigan Department of Natural Resources, and that the Lapeer County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide forty thousand dollars (\$40,000) to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Roll Call Vote: Kempf, aye; Clark, aye; Henning, aye; Jarvis, aye; Roy, nay; Schneider, aye; Taylor, aye. 6 ayes, 1 nay. Motion carried.

Mary Stikeleather, Emergency Management Coordinator requested approval of the 2008 Hazardous Materials Emergency Preparedness Planning Grant.

412-08

Motion by Henning, supported by Clark, to accept the 2008 Hazardous Materials Emergency Preparedness Planning Grant Agreement (CFDA# 20.703), in the amount of \$3,525.00, and further to authorize the Chairman to sign said Agreement. Motion carried.

413-08

Motion by Henning, supported by Kempf, to adopt the pay schedules, as submitted by Administration, for the following groups: Elected Officials for the period of January 1, 2009 through December 30, 2009; Appointed Department Heads, General Non-Union, Court Non-Union, Health Non-Union, Health "No" Union, General "No" Union, "No" Union "Other" and Community Mental Health (CMH) Non-Union, for the period December 27, 2008 through December 31, 2009. Motion carried.

414-08

Motion by Henning, supported by Kempf, to adopt the Health Benefits Monthly Base Rates, with the cost of the insured's premium increases shared 75% by the employer and 25% by the employee as reflected in the 2009 Lapeer County Annual Benefits Open Enrollment Forms and consistent with prior years. Motion carried.

415-08

Motion by Henning, supported by Schneider, to refer the discussion regarding County Travel and Training to the December 11, 2008 Committee of the Whole Meeting, with authority to act. Motion carried.

416-08

Motion by Henning, supported by Schneider, to establish a hiring freeze effective immediately, therefore, prior to filling any vacant or new position, all county departments shall submit a request for action to Administration for review by the Personnel Committee and approval by the Board of Commissioners, with the authority to act at any meeting where a quorum is present, with no exceptions. Motion carried.

Sgt. Andy Engster of the Sheriff's Department requested authorization to submit the 2009 Marine Safety Grant.

417-08

Motion by Clark, supported by Jarvis, to authorize the Sheriff's Department to submit the 2009 Marine Safety Grant application (CFDA# 97.012). Motion carried.

418-08

Motion by Clark, supported by Jarvis, to adopt the following resolution for Margaret (Peg) Wigton:

RESOLUTION

- WHEREAS, Margaret J. (Peg) Wigton**, RN, MSN began her employment as a Home Health Nurse with the Lapeer County Health Department on September 20, 1991; and,
- WHEREAS, Peg Wigton** has provided leadership for the Home Health Program as both a Home Health Nursing Supervisor and Home Health Nurse Administrator; and,
- WHEREAS, Peg Wigton** completed her Master's Degree in Nursing in 2004, which further expanded her professional leadership skills and further improved the quality of the Home Health Program; and,
- WHEREAS, Under Peg Wigton's** leadership, the Lapeer County Health Department's Home Health Program has been recognized as a Top 500 Home Health Agency in the United States for improvement in quality and management of care for the years 2006, 2007 and 2008; and,
- WHEREAS, Peg Wigton** has consistently advocated for Home Health Services that address the specific needs of the residents of Lapeer County; and,
- WHEREAS, Under Peg Wigton's** leadership, the Home Health Program has consistently received high marks from the JCAHO and CHAP accrediting agencies; and,
- WHEREAS, Peg Wigton's** ability to influence the development and ongoing direction of the Home Health Program and Lapeer County Health Department as a whole has contributed significantly to the success of this Agency and the ability to meet its mission.

(Resolution for Margaret Wigton continued)

NOW, THEREFORE BE IT RESOLVED, that this Board of Commissioners of the County of Lapeer, wishes to honor and express deep appreciation to **Peg Wigton** for over 17 years of dedicated service to the residents of Lapeer County and extends their best wishes in her well deserved retirement and future endeavors.

Roll Call Vote: Clark, aye; Henning, aye; Jarvis, aye; Kempf, aye; Roy, aye; Schneider, aye; Taylor, aye. 7 ayes. Motion carried unanimously.

Sally W. Eilersen, County Treasurer gave an update regarding the Land Bank status, and also presented information about the Economic Development Analysis.

Chairman Taylor declared a recess. 10:00 a.m. – 10:07 a.m.

Lengthy discussion followed regarding the Fiscal Operation Policy.

419-08

Motion by Kempf, supported by Henning, to refer the Fiscal Operation Policy to the January 8, 2009 Committee of the Whole Meeting. Motion carried.

420-08

Motion by Clark, supported by Kempf, to approve the County's Audit Motion for disbursements dated December 5, 2008, based upon the signature of the County Controller/Administrator, and further, to approve the Road Commission's Audit Motion for disbursements dated December 4, 2008, based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call Vote: Clark, aye; Jarvis, aye; Kempf, aye; Roy, aye; Schneider, aye; Henning, aye; Taylor, aye. 7 ayes. Motion carried unanimously.

Rick Pierson, Director of the Road Commission presented the Lapeer County Road Commission 2009 Budget. Discussion followed.

PUBLIC TIME –No comments were received.

Discussion followed regarding the need for separate Federal ID numbers for the Medical Care Facility and the Road Commission.

421-08

Motion by Clark, supported by Jarvis, to refer discussion regarding Federal ID Numbers for the Medical Care Facility and the Road Commission to the December 11, 2008 Committee of the Whole Meeting, with authority to act. Motion carried.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Motion by Clark, supported by Roy, to adjourn the meeting. 11:50 a.m.

Chairman, David Taylor
Board of Commissioners


Marlene M. Bruns, County Clerk
Clerk of the Board

LAPEER COUNTY
"GRANT" REQUEST FOR ACTION

C1

DATE: 12/18/2008

_____ REQUEST FOR ACTION -Grant Application

X _____ REQUEST FOR ACTION -Grant ~~Application~~ **AMENDMENT**

TO: Lapeer County Board of Commissioners

FROM: Mike Partlo, Community Development Director

SUMMARY OF REQUEST/INFORMATION Approve amendment to current grant #07-0751-HOA to extend ending date to
_____ 30-Jun-09

ADDITIONAL INFORMATION:	AMOUNT		YES	NO
CFDA # <u>14,228</u>		Is there a Continuation Requirement?	_____	_____
% FEDERAL _____ % \$ _____		Is there an Interest Earned Requirement?	_____	_____
% STATE _____ % \$ _____		Can Interest be charged to the Grant?	_____	_____
LOCAL MATCH		Is Cost Allocation Allowable?	_____	_____
Cash: _____ % \$ _____		(If not Explain Why)		
In-Kind: _____ % \$ _____				
IS THIS GRANT A RENEWAL _____		IF A RENEWAL, HOW MANY YEARS	_____	_____

Revenue Account Line #: _____ - _____ - _____ . _____ At the end of the Grant do you
propose to continue this function? _____
(If so, explain how it will be financed)

EXPLANATIONS: Final project completion has been delayed due to weather. Painting to be completed in spring 2009

CONTACT PERSON(S): _____ Mike Partlo

BACKGROUND INFORMATION: _____ Current grant is complete except for final project.

SUPPORTING DOCUMENTATION: _____

DRAFT MOTION: The Lapeer County Board of Commissioners approves the request for extension of the grant term
to June 30, 2009 for current grant #07-0751-HOA

ATTACHMENTS Yes _____ NO X

C2

DATE: 12/18/08

- REQUEST FOR ACTION**
- FOR YOUR INFORMATION**
- REQUEST FOR INFORMATION**

TO: Lapeer County Board of Commissioners

FROM: Mike Partlo, Community Development Director

SUMMARY OF REQUEST/INFORMATION: Statistical information for current CDBG grant #07-0751-HOA

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Mike Partlo

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTATION:

DRAFT MOTION-N/A

ATTACHMENTS Yes X No_



**Lapeer County
Office of Community Development
County Complex
255 Clay Street
Lapeer, MI 48446**

Mike Partlo, Director
Phone (810) 245-4994 Fax (810) 245-5895 E-mail mpartlo@lapeercounty.org

2007-08 CDBG Summary

Projects with CDBG funds (21)	\$246,831
Projects with matching funds (16)	\$ 71,503
Projects with program income (3)	<u>\$ 13,938</u>
Total project funds	\$332,272

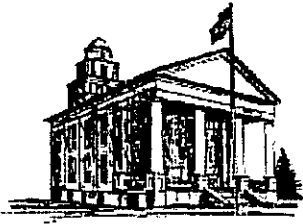
Projects with program income only (2)	\$ 3,235
Projects with matching funds (1)	<u>500</u>
Total project funds	\$ 3,735

Total project funds	\$336,007
Total projects (23)	
Seniors (4)	
Handicapped (9)	
Emergency repairs (7)	

Income < 40% AMI	10 (43%)
Income < 50% AMI	4 (17%)
Income < 60% AMI	3 (13%)
Income < 70% AMI	2 (9%)
Income < 80% AMI	4 (17%)

PIP loans (3)	\$16,844
DHS grants (2)	\$ 3,100
Weatherization grants (1)	\$ 6,220
Federal Home Loan Bank grants (2)	\$14,955
MI Dept. of Community Health grants (1)	\$10,000
Owner contributions (10)	<u>\$20,884</u>
Total Matching Funds (29% of grant)	\$72,003





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Fax (810) 245-5895

E-mail mpartlo@lapeercounty.org

CDBG Housing Production

	<u>Homeowner</u>	<u>Rental</u>	<u>Match</u>	<u>Total/yr</u>
(99-00)	\$ 226,289	\$161,391	\$202,164	\$ 589,845
(01-02)	\$ 154,798	\$108,910	\$112,967	\$ 376,675
(03-04)	\$ 335,351	\$ 89,994	\$185,816	\$ 611,161
(05-06)	\$ 331,688	\$ 44,997	\$126,501	\$ 503,186
(07-08)	<u>\$ 264,004</u>	<u>0</u>	<u>\$ 72,003</u>	<u>\$ 336,007</u>
TOTAL	\$1,312,130	\$405,292	\$699,451	\$2,416,873
I.C. NPP	\$ 92,642	\$251,740	\$117,589	\$ 461,971
TOTAL	\$1,404,772	\$657,032	\$817,040	\$2,878,844

Program Income Received - \$

1999	\$ 41,253
2000	\$ 8,345
2001	\$ 41,663
2002	\$ 30,897
2003	\$ 34,054
2004	\$ 86,120
2005	\$ 53,659
2006	\$ 57,026
2007	\$ 32,935
2008	<u>\$ 0</u>
Total	\$385,952
Average/yr	\$ 38,595





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Lapeer, MI 48446

Mike Partlo, Director
Phone (810) 245-4994

Fax (810) 667-0369

E-mail mpartlo@lapeercounty.org

2007-08 CDBG Program Guidelines

Single Family Homeowner Rehabilitation

APPLICANT ELIGIBILITY

- Must be a resident of Lapeer County
- Must own and occupy a home in Lapeer County as your principal residence for at least one year
- Must have all mortgage/land contract payments current
- Must have all property taxes and assessments current
- Must maintain adequate homeowners insurance coverage
- Must certify that total household income is below HUD guidelines of 40% of area median income for a 100% deferred loan or 80% of area median income for a partially-deferred loan based on the following scale:
 - 41-50% requires an owner contribution of 10% of total project costs**
 - 51-60% requires an owner contribution of 20% of total project costs**
 - 61-70% requires an owner contribution of 30% of total project costs**
 - 71-80% requires an owner contribution of 40% of total project costs**
- Maximum CDBG assistance of \$25,000.00 per unit

PROPERTY ELIGIBILITY

- Must be capable of meeting H.U.D. HQS and Lead-Based Paint inspections at project completion
- Must be approved by the State Historical Preservation Office for all authorized repairs to homes in excess of 50 years of age
- For mobile/manufactured housing, must be *permanently affixed to property which you own* by:
 1. Axles, wheels and tongue removed
 2. Concrete or block pillars which extend below the frost line
 3. Steel plates anchored to pillars and welded to supporting structural beams
 4. Tie downs designed to meet the loading requirements specified by manufacturer or local building department
- In addition, mobile and manufactured housing must be taxed as real property and cannot be subject to any type of severance agreement, chattel mortgage or other security interest that treats the mobile home as personal property

- Must be located within the boundaries of Lapeer County

REPAIR ELIGIBILITY

- HQS items
- Handicapped accessible repairs/improvements
- Energy conservation measures
- Potential threats to public health and safety
- Lead-Based Paint hazard interim controls/abatement

INCOME GUIDELINES

	Household Size					
	1	2	3	4	5	6
40% AMI	19,560	22,360	25,160	27,960	30,200	32,440
50% AMI	24,450	27,950	31,450	34,950	37,750	40,550
60% AMI	29,340	33,540	37,740	41,940	45,300	48,660
70% AMI	34,230	39,130	44,030	48,930	52,850	56,770
80% AMI	39,150	44,750	50,350	55,900	60,400	64,850





**Lapeer County
Community
Foundation**

220 West Nepessing
Street, Suite 202
Lapeer, Michigan
48446

Office: 810-664-0691
Email: lccf@
charterinternet.com

Board of Trustees

Officers

Nick O. Holowka
Chair
Janet L. Watz
Vice-Chair
Gaye Butterfield
Secretary
Kim R. Brown
Treasurer

Trustees

Michael Blazo
Paul Bowman
Rick Burrough
Curt Carter
Timothy Denney
Ralph Deshetsy
Della Hammond
Kathryn L. Lawter
Dahna Loeding
Charlie Mann
Thomas Neuhard

Staff

Janet Manning
Executive Director

**For good.
For ever.**

December 10 2008

Mr. Mike Partlo
Lapeer Co. Community Development Dept.
255 Clay Street, Suite 81
Lapeer, MI 48446

Re: Grant #2008079- Stay at Home Ramp Program

Dear Mike:

It is a pleasure to inform you that the **Lapeer County Community Foundation** has authorized a grant of up to \$10,000.00 from the *Lapeer County Community Fund* to the Lapeer County Community Development Department. This grant will be used to construct 5 ramps for seniors and the physically challenged in Lapeer County. The grant period for this program is: **December 11, 2008 through December 10, 2009.**

Please sign both copies of the letter, retain one copy for your files and return one copy as your grant contract. Grant monies will be distributed as reimbursement after each ramp is built and bills are submitted to the Foundation with an interim report. **Please take photos of the ramp construction and in use to attach to your interim reports.** We would like to include them in our 2008 Annual Report.

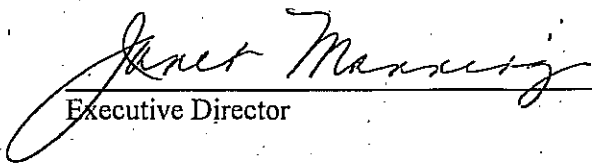
If you issue a media release, a copy should be submitted to the Community Foundation for prior review. Please include the following language: "**The Lapeer County Community Foundation** provides grants that enhance the quality of life in Lapeer County. The Foundation manages endowments totaling almost \$6 million in 47 funds for a wide range of charitable purposes."

We wish you every success in accomplishing the goals of this project. Please feel free to contact me at 810-664-0691 to answer any questions you might have.

For the Grantee:

For the Grantor:

Grantee Signature of C.E.O.



Executive Director

Print or type name and title

12/10/2008

Date

Date



DATE: 12/18/08

X REQUEST FOR ACTION

_ FOR YOUR INFORMATION

_ REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Mike Partlo, Community Development Director

SUMMARY OF REQUEST/INFORMATION: Public Hearing for comments on current or proposed CDBG funded programs @ 9:00 am

ADDITIONAL INFORMATION: Public may also respond in writing

CONTACT PERSON(S): Mike Partlo

BACKGROUND INFORMATION: Notice of public hearing published in 12/10/08 edition of County Press

SUPPORTING DOCUMENTATION:

DRAFT MOTION-N/A

ATTACHMENTS Yes No X

NOTICE OF PUBLIC HEARING
Michigan State Housing Development Authority
Community Development Block Grant Housing Program

The County of Lapeer is applying to the Michigan State Housing Development Authority (MSHDA) for Community Development Block Grant (CDBG) funds in the amount of \$300,000.00 to provide housing rehabilitation measures for low/mod-income homeowners in Lapeer County for grant years 2009-2010.

ACTIVITIES WHICH MAY BE UNDERTAKEN INCLUDE:

- 1. Single family home rehabilitation measures, which may include electrical repairs/rewiring, plumbing, mechanical, foundation or structural repairs or replacements, energy conservation measures, painting and siding.
- 2. Emergency rehabilitation tasks, such as replacement of defective furnace or defective wiring, roof and septic system repairs, and well replacement.

The Lapeer County Board of Commissioners will provide a forum for persons interested in commenting on this project and will also receive and consider written comments regarding the CDBG application. Written comments should be received no later than the day of the hearing and directed to Mike Partlo, Community Development Director, at the address listed below.

The Public Hearing will be held December 18, 2008, at 9:00 a.m. at the Lapeer County Complex, 255 Clay Street, Lapeer, MI 48446. The Public Hearing will be part of the regularly scheduled Lapeer County Board of Commissioners meeting.

LAPEER COUNTY "GRANT" REQUEST FOR ACTION

E

DATE: 12/18/2008

REQUEST FOR ACTION -Grant Application

REQUEST FOR ACTION -Grant Acceptance

TO: Lapeer County Board of Commissioners

FROM: Mike Partlo, Community Development Director

SUMMARY OF REQUEST/INFORMATION: _____ Application to MI State Housing Development Authority (MSHDA) for CDBG funding per county allocation

ADDITIONAL INFORMATION:	AMOUNT	YES	NO
CFDA # <u>14,228</u>			X
Is there a Continuation Requirement?		_____	X
% FEDERAL 100%	\$300,000	X	_____
Is there an Interest Earned Requirement?		X	_____
% STATE _____%	\$ _____		X
Can Interest be charged to the Grant?		_____	X
LOCAL MATCH		X	_____
Cash: 25%	\$75,000		
In-Kind: _____%	\$ _____		
Is Cost Allocation Allowable?		X	_____
(If not Explain Why)			
IS THIS GRANT A RENEWAL Yes			2
IF A RENEWAL, HOW MANY YEARS			_____
Revenue Account Li #274 727	506.02		
At the end of the Grant do you propose to continue this function?		X	_____
(If so, explain how it will be financed)			

EXPLANATIONS: County receives an allocation based on population

CONTACT PERSON(S): Mike Partlo

BACKGROUND INFORMATION: County has received CDBG funding for several years. \$300,000 is maximum based on MSHDA formula

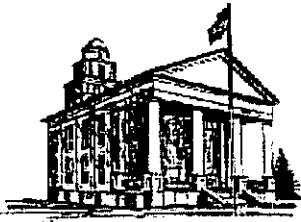
SUPPORTING DOCUMENTATION: Program guidelines

DRAFT MOTION: The Lapeer County Board of Commissioners approves the submission of an application to the MI State Housing Development Authority (MSHDA) in the amount of \$300,000 for housing rehabilitation loans financed by Community Development Block Grant (CDBG) funds.

ATTACHMENTS Yes X NO X

**Copies of Grants Available for Review in County Clerks Office or Finance Department

Revised: 7/12/06 ch



Lapeer County
Office of Community Development
County Complex
255 Clay Street
Lapeer, MI 48446

Mike Partlo, Director Phone (810) 245-4994 Fax (810) 245-5895 E-mail mpartlo@lapeercounty.org

2009-10 CDBG Program Guidelines
Single Family Homeowner Rehabilitation
APPLICANT ELIGIBILITY

- Must be a resident of Lapeer County
- Must own and occupy a home in Lapeer County as your principal residence for at least one year
- Must have all mortgage/land contract payments current
- Must have all property taxes and assessments current
- Must maintain adequate homeowners insurance coverage
- Must certify that total household income is below HUD guidelines of 40% of area median income for a 100% deferred loan or 80% of area median income for a partially-deferred loan based on the following scale:
 - **41-50% requires an owner contribution of 10% of total project costs**
 - **51-60% requires an owner contribution of 20% of total project costs**
 - **61-70% requires an owner contribution of 30% of total project costs**
 - **71-80% requires an owner contribution of 40% of total project costs**
- Maximum CDBG assistance of \$25,000.00 per unit (*\$35,000.00)

PROPERTY ELIGIBILITY

- Must be capable of meeting H.U.D. HQS and lead-based paint inspections at project completion
- Must be approved by the State Historical Preservation Office for all authorized repairs to homes over 50 years of age
- For mobile/manufactured housing, must be *permanently affixed to property which you own* by:
 1. Axles, wheels and tongue removed
 2. Concrete or block pillars which extend below the frost line
 3. Steel plates anchored to pillars and welded to supporting structural beams
 4. Tie downs designed to meet the loading requirements specified by manufacturer or local building department
- In addition, mobile and manufactured housing must be taxed as real property and cannot be subject to any type of severance agreement, chattel mortgage or other security interest that treats the mobile home as personal property
- Must be located within the boundaries of Lapeer County

REPAIR ELIGIBILITY

- HQS items
- Handicapped accessible repairs/improvements
- Energy conservation measures
- Potential threats to public health and safety
- Lead-Based Paint hazard interim controls/abatement

***Up to \$35,000.00 may be approved for lead-based paint mitigation**

INCOME GUIDELINES

	<u>Household Size</u>					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
40% AMI	19,560	22,360	25,160	27,960	30,200	32,440
50% AMI	24,450	27,950	31,450	34,950	37,750	40,550
60% AMI	29,340	33,540	37,740	41,940	45,300	48,660
70% AMI	34,230	39,130	44,030	48,930	52,850	56,770
80% AMI	39,150	44,750	50,350	55,900	60,400	64,850



NAME	Board	Representative Title	Expire Date
2008			
Catherine Bostick	Agricultural Preservation Board		December 31, 2008
Gale Crooks	District Library Board		December 31, 2008
Ron Kalanquin	Regional Community Corrections Advisory Board		December 31, 2008
Judge Nick Holowka	Regional Community Corrections Advisory Board		December 31, 2008
Sue Clement	Regional Community Corrections Advisory Board		December 31, 2008
Catherine Bostick	Regional Community Corrections Advisory Board		December 31, 2008
Peggy Patten	Regional Community Corrections Advisory Board		December 31, 2008
Byron Konschuh	Regional Community Corrections Advisory Board		December 31, 2008
Pauline Preisel	Regional Community Corrections Advisory Board		December 31, 2008
Lee Scott	Senior Programs Board	District #2	December 31, 2008
John Pettypool	Senior Programs Board	District #3	December 31, 2008
Donna Pfeiffer	Senior Programs Board	Imlay City Center	December 31, 2008
Betty Berbeke	Senior Programs Board	Lapeer Center	December 31, 2008
Victor Martin	Senior Programs Board	Member at Large	December 31, 2008
Vacant	Senior Programs Board	Member at Large	December 31, 2008

**DRAFT MOTIONS FROM THE
December 11, 2008
COMMITTEE OF THE WHOLE MEETING**

1. Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to approve Amendment No. 1 to the 2008/2009 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) (20090198-01), as submitted by the Health Department; and further, to authorize the Chairman to sign said Agreement. Motion carried.

2. Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to approve the Lapeer County Health Department Plan of Organization and Organizational Charts; and further, to authorize the Chairman to sign the required Plan of Organization Approval Form. Motion carried.

3. Motion by Clark, supported by Jarvis, to approve the Police Service Contracts for the following: Arcadia Township, Attica Township, Deerfield Township, Elba Township, Marathon Township, Mayfield Township, Oregon Township, Lapeer County Road Commission, and the Village of Clifford; and further, to authorize the Chairman to sign said contracts. Motion carried.

Brownfield Redevelopment Authority – 4 six-year terms

Commissioner Schneider nominated Curt Carter, Amy Planck and Don Dube to be re-appointed, and to appoint John Matonich to serve on the Brownfield Redevelopment Authority.

4. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Clark, supported by Kempf, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Brownfield Redevelopment Authority, for a six-year term, ending December 31, 2014. Motion carried."

Draft Motions from the Committee of the Whole Continued

Economic Development Corporation Board of Directors – 4 six-year terms

Commissioner Schneider nominated Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Economic Development Corporation Board of Directors.

5. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Clark, supported by Kempf, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Economic Development Corporation Board of Directors, for a six-year term, ending December 31, 2014. Motion carried."

Emergency Planning Committee/Emergency Management Advisory Council -21 two-year terms

Commissioner Kempf nominated Mary Stikeleather, Jim McLain, Todd Alexander, Patrick McGreevy, George Scrimger, Terry Kluge, Stephanie Simmons, Galland Burnham, Victor Martin, Doug Donner, Denny Fitzpatrick, Lorraine Grinnell, Phil Kaatz, Joe Medved, Mike Hodges, Dennis Emery, Thomas Bradburn, Dan Smith Kimberly Goldorf, John POiorunek and Gary Roy to serve on the Emergency Planning Committee/Emergency Management Advisory Council.

6. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Schneider, supported by Kempf, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Mary Stikeleather, Jim McLain, Todd Alexander, Patrick McGreevy, George Scrimger, Terry Kluge, Stephanie Simmons, Galland Burnham, Victor Martin, Doug Donner, Denny Fitzpatrick, Lorraine Grinnell, Phil Kaatz, Joe Medved, Mike Hodges, Dennis Emery, Thomas Bradburn, Dan Smith Kimberly Goldorf, John Piorunek and Gary Roy to serve on the Emergency Planning Committee/Emergency Management Advisory Council, for a two-year term ending December 31, 2010. Motion carried."

Draft Motions from the Committee of the Whole Continued

Agricultural Preservation Board – 2 three-year terms

Commissioner Kempf nominated William Ankley to be re-appointed and to appoint Scott Jarvis to fill an un-expired term on the Agricultural Preservation Board.

7. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Clark, supported by Kempf, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint William Ankley to serve a three-year term ending December 31, 2011, and to appoint Scott Jarvis to serve an un-expired term ending December 31, 2010, on the Agricultural Preservation Board. Motion carried."

Building Authority – 1 three-year term

Commissioner Clark nominated Dave Felk to be re-appointed to serve on the Building Authority.

8. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Kempf, supported by Clark,, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint Dave Felk to serve on the Building Authority, for a three-year term ending December 31, 2011. Motion carried."

Veterans Affairs Committee – 1 three-year term

Commissioner Clark nominated Ronald Lindsay to be re-appointed to serve on the Veterans Affairs Committee.

9. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Kempf, supported by Clark, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint Ronald Lindsay to serve on the Veterans Affairs Committee for a three-year term ending December 31, 2011. Motion carried."

Draft Motions from the Committee of the Whole Continued

10. Motion by Kempf, supported by Henning, to recommend to the Full Board, to authorize payment to Howard L. Shifman P.C., in the amount of \$15,459.12, for legal services rendered 11/01/08 – 11/30/08, to be paid from line item 101-210-801.020. Motion carried.

11. Motion by Kempf, supported by Henning, to recommend to the Full Board, to authorize payment to Johnson, Rosati, LaBarge, Aseltyne & Field, P.C., in reference to invoice #1053417, in the amount of \$472.50, for services rendered 10/01/08 – 10/31/08, to be paid from line item 101-210-801.020. Motion carried.

12. Motion by Schneider, supported by Kempf, to recommend to the Full Board, to approve the increase of the pay rate for the 4-H Fundraising Coordinator contractual position #414 (288-734-705.00) from \$4,500 per year to \$6,000 per year, at no cost to the County General Fund, effective 12/27/08. Motion carried.

13. Motion by Schneider, supported by Kempf, to recommend to the Full Board, consistent with County approved pay increases for year 2009, to grant a 2% rate increase effective 12/27/08 for the MSU Extension Horticulture Aide #370 (287-731-705-000) from \$8.07 per hour to \$8.23 per hour, and the 4-H Club Supporter #372 (288-731-704-010) from \$8.32 per hour to \$8.49 per hour, at no cost to the County General Fund. Motion carried.

14. Motion by , supported by , pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 11, 2008 meeting of the Committee of the Whole:

"Motion by Kempf, supported by Clark, to authorize the Lapeer county Road Commission and the Lapeer County Medical Care Facility to apply for and start using their own Federal and State Tax Identification Number for tax withholding reporting purposes, to be effective their first payroll of 2009. Motion carried."