



MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

255 Clay Street
Lapeer, Michigan 48446

phone 810 area code
667-0366
667-0369 FAX
www.county.lapeer.org

COMMITTEE OF THE WHOLE

****COMMISSION CHAMBERS****

JANUARY 8, 2009

8:30 A.M.

A-G-E-N-D-A

****Attendance Roll Call; Opening Prayer; and Pledge of Allegiance****

- 1) CONSIDERATION OF **MINUTES** OF THE **DECEMBER 11, 2008** COMMITTEE OF THE WHOLE MEETING
and
REVIEW OF **OVERNIGHT TRAVEL REQUESTS** AND **BUDGET AMENDMENTS** (*distributed and reviewed throughout the meeting*)
- 2) **PUBLIC TIME** – Citizens Comments, etc.
- 3) **PROBATE/FAMILY COURT** – REQUEST TO FILL A VACANT CASEWORKER POSITION
- 4) **COMMUNITY DEVELOPMENT** – REQUEST TO PURCHASE TWO H.U.D. HOMES THROUGH THE GOOD NEIGHBOR PROGRAM FOR \$1 EACH
- 5) **SHERIFF'S DEPARTMENT** – REQUEST TO AUTHORIZE PAYMENT TO THE THUMB CORRECTIONAL FACILITY TO UPGRADE THEIR GUN RANGE
- 6) **RESOLUTION** – HAROLD LAIDLER'S 100TH BIRTHDAY

Continued--

7) ADMINISTRATION/FINANCE-

- A. REQUEST TO AUTHORIZE PAYMENT TO ATTORNEY HOWARD SHIFMAN
- B. REQUEST TO AUTHORIZE PAYMENT TO JOHNSON, ROSATI, LABARGE, ASELTINE & FIELD
- C. REQUEST TO APPROVE THE FY 2007 COST ALLOCATION PLAN BY MAXIMUS FOR IMPLEMENTATION INTO THE 2009 BUDGET
- D. REQUEST TO AUTHORIZE PAYMENT TO THE LAPEER CO FIREMAN'S ASSOCIATION FOR MOBILE COMMAND CENTER DUES FOR 2008
- E. DRAFT ECONOMIC DEVELOPMENT TAX SHARING AGREEMENT (*referred from the December 4, 2008 Full Board Meeting*)

8) OTHER BUSINESS:

- A. Fiscal Planning/Budgeting Discussion (*Reoccurring Item As Needed*)
- B.
- C.

9) BUDGET AMENDMENTS / APPROPRIATION TRANSFERS

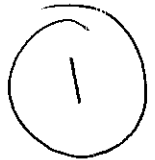
(requiring Board approval)

- A.
- B.
- C.

10) PUBLIC TIME – Citizens Comments, etc.

11) CLOSED SESSION (*labor negotiations—if needed*)

ADJOURN...



COMMITTEE OF THE WHOLE
December 11, 2008
8:30 a.m.

Chairman Taylor called the meeting to order at 8:35 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Taylor opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Linda M. Jarvis, Ian Kempf, Lenny Schneider, Cheryl A. Clark, Dyle Henning, Dave Taylor

Excused: Commissioner Gary Roy

Others: John Biscoe, County Controller/Administrator, Craig Horton, Chief Financial Officer, Lynette Stanford, Deputy County Clerk

The draft minutes of the November 13, 2008 Committee of the Whole Meeting were briefly reviewed.

Motion by Schneider, supported by Kempf, to approve the draft minutes from the November 13, 2008 Committee of the Whole Meeting. Motion carried.

The "Selected Invoice Summary" and budget amendments were distributed and reviewed by the Commissioners throughout the meeting.

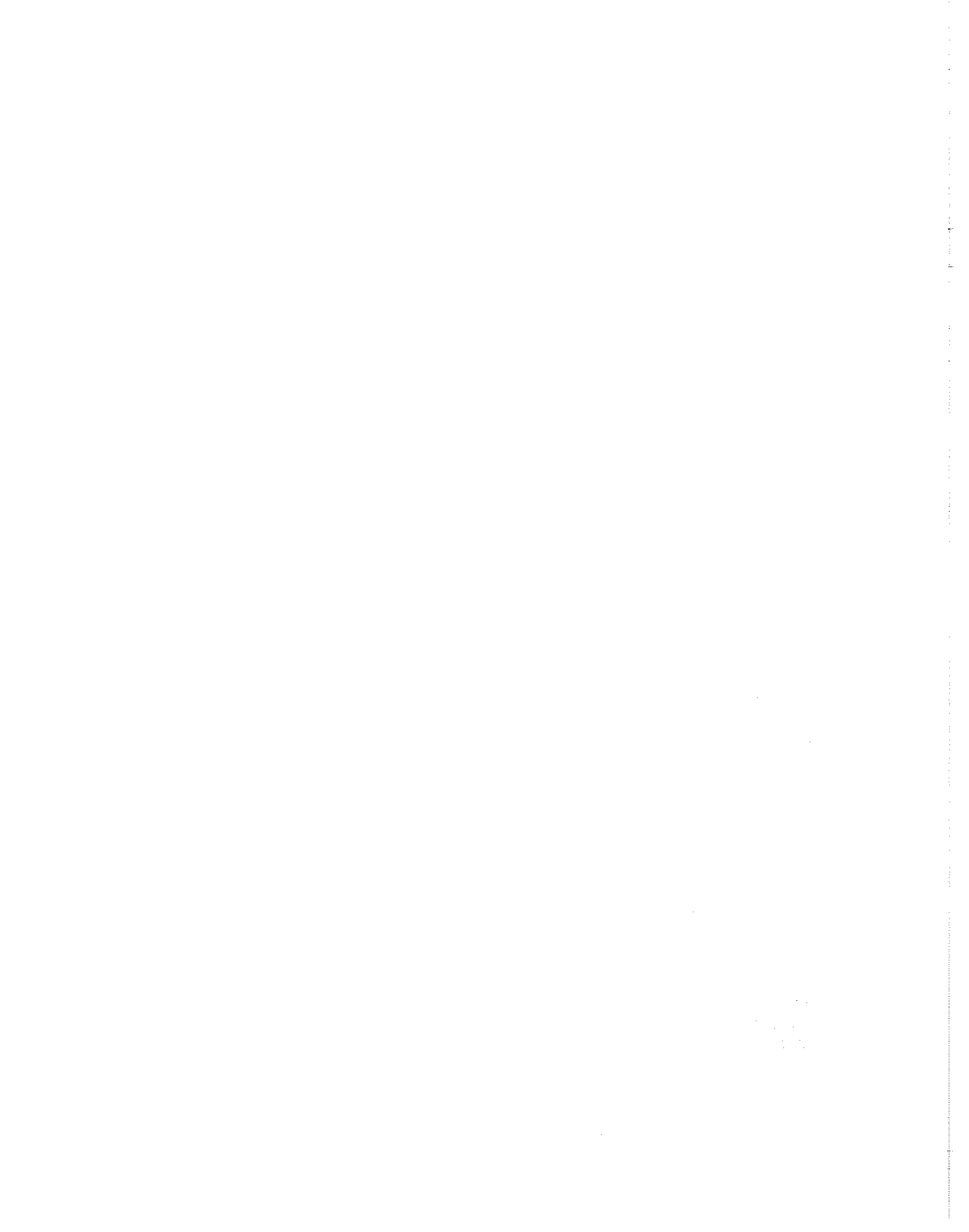
PUBLIC TIME – Bonnie Kavalunas gave an update regarding the Seniors.

Stephanie Simmons, Public Health Department Director requested approval of Amendment No. 1 to the 2008/2009 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC).

Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to approve Amendment No. 1 to the 2008/2009 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) (20090198-01), as submitted by the Health Department; and further, to authorize the Chairman to sign said Agreement. Motion carried.

Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to approve the Lapeer County Health Department Plan of Organization and Organizational Charts; and further, to authorize the Chairman to sign the required Plan of Organization Approval Form. Motion carried.

Motion by Clark, supported by Jarvis, to approve the Police Service Contracts for the following: Arcadia Township, Attica Township, Deerfield Township, Elba Township, Marathon Township, Mayfield Township, Oregon Township, Lapeer County Road Commission, and the Village of Clifford; and further, to authorize the Chairman to sign said contracts. Motion carried.



Brownfield Redevelopment Authority – 4 six-year terms

Commissioner Schneider nominated Curt Carter, Amy Planck and Don Dube to be re-appointed, and to appoint John Matonich to serve on the Brownfield Redevelopment Authority.

Motion by Clark, supported by Kempf, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Brownfield Redevelopment Authority, for a six-year term, ending December 31, 2014. Motion carried.

Economic Development Corporation Board of Directors – 4 six-year terms

Commissioner Schneider nominated Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Economic Development Corporation Board of Directors.

Motion by Clark, supported by Kempf, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Curt Carter, Amy Planck and Don Dube to be re-appointed and to appoint John Matonich to serve on the Economic Development Corporation Board of Directors, for a six-year term, ending December 31, 2014. Motion carried.

Emergency Planning Committee/Emergency Management Advisory Council -21 two-year terms

Commissioner Kempf nominated Mary Stikeleather, Jim McLain, Todd Alexander, Patrick McGreevy, George Scrimger, Terry Kluge, Stephanie Simmons, Galland Burnham, Victor Martin, Doug Donner, Denny Fitzpatrick, Lorraine Grinnell, Phil Kaatz, Joe Medved, Mike Hodges, Dennis Emery, Thomas Bradburn, Dan Smith Kimberly Goldorf, John Piorunek and Gary Roy to serve on the Emergency Planning Committee/Emergency Management Advisory Council.

Motion by Schneider, supported by Kempf, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Mary Stikeleather, Jim McLain, Todd Alexander, Patrick McGreevy, George Scrimger, Terry Kluge, Stephanie Simmons, Galland Burnham, Victor Martin, Doug Donner, Denny Fitzpatrick, Lorraine Grinnell, Phil Kaatz, Joe Medved, Mike Hodges, Dennis Emery, Thomas Bradburn, Dan Smith Kimberly Goldorf, John Piorunek and Gary Roy to serve on the Emergency Planning Committee/Emergency Management Advisory Council, for a two-year term ending December 31, 2010. Motion carried.

Agricultural Preservation Board – 2 three-year terms

Commissioner Kempf nominated William Ankley to be re-appointed and to appoint Scott Jarvis to fill an un-expired term on the Agricultural Preservation Board.

Motion by Clark, supported by Kempf, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint William Ankley to serve a three-year term ending December 31, 2011, and to appoint Scott Jarvis to serve an un-expired term ending December 31, 2010, on the Agricultural Preservation Board. Motion carried.

Building Authority – 1 three-year term

Commissioner Clark nominated Dave Felk to be re-appointed to serve on the the Building Authority.

Motion by Kempf, supported by Clark, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint Dave Felk to serve on the Building Authority, for a three-year term ending December 31, 2011. Motion carried.

Veterans Affairs Committee – 1 three-year term

Commissioner Clark nominated Ronald Lindsay to be re-appointed to serve on the Veterans Affairs Committee.

Motion by Kempf, supported by Clark, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint Ronald Lindsay to serve on the Veterans Affairs Committee for a three-year term ending December 31, 2011. Motion carried.

Senior Programs Board – two-year term

Commissioner Clark re-appointed Joyce Thatcher to represent District #1
Commissioner Schneider re-appointed Mary Ann Smith to represent District #4
Commissioner Taylor re-appointed Russell B. Beck to represent District #5
Commissioner Jarvis re-appointed Bonnie Kavalunas to represent District #6
Commissioner Kempf re-appointed Richard Jurn to represent District #7

Ray Davis, County Surveyor requested a recommendation from the Board regarding the 2009 Remonumentation Grant Application. Discussion followed.

Motion by Kempf, supported by Henning, to recommend to the Full Board, to authorize payment to Howard L. Shifman P.C., in the amount of \$15,459.12, for legal services rendered 11/01/08 – 11/30/08, to be paid from line item 101-210-801.020. Motion carried.

Motion by Kempf, supported by Henning, to recommend to the Full Board, to authorize payment to Johnson, Rosati, LaBarge, Aseltyne & Field, P.C., in reference to invoice #1053417, in the amount of \$472.50, for services rendered 10/01/08 – 10/31/08, to be paid from line item 101-210-801.020. Motion carried.

Motion by Schneider, supported by Kempf, to recommend to the Full Board, to approve the increase of the pay rate for the 4-H Fundraising Coordinator contractual position #414 (288-734-705.00) from \$4,500 per year to \$6,000 per year, at no cost to the County General Fund, effective 12/27/08. Motion carried.

Motion by Schneider, supported by Kempf, to recommend to the Full Board, consistent with County approved pay increases for year 2009, to grant a 2% rate increase effective 12/27/08 for the MSU Extension Horticulture Aide #370 (287-731-705-000) from \$8.07 per hour to \$8.23 per hour, and the 4-H Club Supporter #372 (288-731-704-010) from \$8.32 per hour to \$8.49 per hour, at no cost to the County General Fund. Motion carried.

Motion by Schneider, supported by Henning, to recommend to the Full Board, to add onto our County Training and Travel Policy, that all County Training and Travel related expenses require documentation of necessity and approval by the Department Head with review by County Administration. Motion failed.

Motion by Kempf, supported by Clark, pursuant to action taken at the December 4, 2008 Regular Board Meeting, giving the Committee of the Whole the authority to act, which shall include forwarding the motion to the next regular meeting to be entered into the official record, to authorize the Lapeer county Road Commission and the Lapeer County Medical Care Facility to apply for and start using their own Federal and State Tax Identification Number for tax withholding reporting purposes, to be effective their first payroll of 2009. Motion carried.

PUBLIC TIME –No comments were received.

The Commissioners gave brief reports on upcoming meetings and events.

Chairman Taylor declared the meeting adjourned. 10:40 a.m.

David Taylor, Chairman
Committee of the Whole



DATE: December 29, 2008

REQUEST FOR ACTION

FOR YOUR INFORMATION

REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lori E Curtiss - Court Administrator

SUMMARY OF REQUEST / INFORMATION: Lapeer County Family Court is requesting to post and fill a caseworker position. The vacant position is a result of a termination due to poor job performance. The Court is down two positions as we did not request to fill one vacancy from a year ago, however, the court can not manage being two positions down. Failure to fill this position could have an impact on the detention and residential cost.

BACKGROUND INFORMATION:

CONTACT PERSON(S): Lori E. Curtiss

SUPPORTING DOCUMENTS:

DRAFT MOTION: Motion by _____ supported by _____ to authorize Lapeer County Family Court to post and fill a vacant caseworker position.



LAPEER COUNTY PROBATE/FAMILY COURT DEPARTMENT

JOB POSTING

Position: Caseworker

Job Responsibilities: See attached Job Description

Qualifications & Requirements:

Education: Bachelors degree in social sciences or related human services field

Experience: Three to six months experience, including internships

Work Location: Lapeer County Probate/Family Court -Juvenile Division

Hours of Work per Week: 40

Benefits:

Salary: Entry level: \$17.46 with fringe benefits

Status: Full time

Supply Application/Resume To: Lori E. Curtiss/Court Administrator
Lapeer Probate/Family Court-Juvenile Division
255 Clay Street
Lapeer, Michigan 48446

Application Deadline: January 21, 2009

EOE

<i>Position #:</i> _____
<i>Posting Date:</i> _____ <i>by</i> ()
<i>Removal Date:</i> _____ <i>by</i> ()

LAPEER COUNTY
PROBATE /FAMILY COURT
CASEWORKER

General Summary

Under the supervision of the Probate/Family Court Administrator – Juvenile Division, investigates and /or reviews assigned cases in adult, minor guardianship, adoption, delinquency and makes appropriate recommendations. Supervises cases and maintains case documentation and performs other case supervision related functions.

Essential Functions

- 1 Works with youth/families where petitions are filed with the court under guardianship, adoption, personal protection or delinquency matters
2. Investigates cases involving minor children and makes recommendations to the court regarding a disposition to the petition
- 3 Interviews personnel of appropriate agencies pertaining to assigned cases to assist in making appropriate recommendations
- 4 Analyzes information gathered and prepares a written report containing family history, evaluation of involved parties with a recommendation for treatment plan and/or court ordered structured plan
- 5 Orients children and families to the identified treatment plans and/or court order placement plan, support services, consequences of non-compliance and other case related matters.
- 6 Meets regularly with youth and families to monitor compliance with terms and conditions of probation, casework plans and other case supervision requirements
7. Consults with child care facilities staff, foster parents, court staff, treatment agencies and others involved in providing services to youths or monitoring youth's progress to discuss case status and progress, casework plan modifications and other case issues involving assigned youths.
8. Responds to crisis emergency situations and determines the most appropriate reaction in accordance with case history and court policies and procedures.

9. Conducts reviews of minors and adult guardianship cases on assigned cases
- 10 Meets with children and families and agencies to monitor compliance with terms and conditions of court ordered structured plan and/or probation rules, and other case supervision related conditions.
11. Advises children and families about basic employment, family relationships, and educational issues. Makes appropriate referrals to agencies to meet the needs of the child/family for services
- 12 Assists Court Support Staff with paperwork filed pertaining to assigned Probate Court matters
- 13 Investigates circumstances surrounding non-payment of child support in guardianship cases, completes appropriate paperwork to resolve the issue on assigned Probate Court matters
- 14 Transports children as deemed necessary depending on the type of case supervision, this may be to and from detention, doctors appointments, work sites and other approved locations.
15. Completes random drug screens on youth and adults.
16. Appears in court and testifies regarding the case investigation and recommendation.
- 17 Documents all contacts with youths, families and others involved with the assigned case including telephone calls and other relevant contacts. Maintains case files
- 18 Initiates appropriate hearings as deemed necessary pertaining to specific cases.
- 19 Serves in an on-call capacity to law enforcement agencies, foster parents, youth/families on off hours
- 20 Any other duties requested by the Court Administrator.

Other Functions:

21. None listed.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time

Employment Qualifications

Education: Bachelors degree in social sciences or related human services field.

Probate/Family Court Caseworker, 6/08/06

Board Motion #221-06

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Experience: Three to six months experience, including internships and on-the-job training, in a Probate /Family Court – Juvenile Division or related child welfare agency

Other Requirements: Valid Michigan Driver's License. Completion of Michigan Judicial Institute Certification for Juvenile Court staff within two years from date of employment

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

FLSA Status: Non-exempt

Worker's Compensation Code: 7720/8832

Occupational Employment Statistical Code: 21911

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements and working conditions. Reasonable accommodations will be made for otherwise qualified applicants unable to full one or more of these requirements]:*

- Climbing stairs and otherwise accessing homes, schools and other building in order to conduct interview and gather information
- Ability to conduct home inspections and visits
- Ability to access schools, community agencies and other facilities used as referral or information sources.
- Ability to access departmental files
- Driving to various sites to conduct interview and follow-up on youth and families

Working Conditions:

- Exposure to various weather conditions while conducting field work
- Exposure to youth/families with various emotional problems and violent youth and their parents and others, including visits to the homes of offenders
- Exposure to urine specimens
- Required to be available for calls evenings and weekends
- Exposure to communicable diseases of clients and families
- Exposure to homes of various states of cleanliness and hygiene



DATE: January 8, 2009

- REQUEST FOR ACTION**
- FOR YOUR INFORMATION**
- REQUEST FOR INFORMATION**

TO: Lapeer County Board of Commissioners

FROM: Mike Partlo, Community Development Dir.

SUMMARY OF REQUEST/INFORMATION: Approve purchase of two (2) HUD homes under the Good Neighbor \$1.00 Program.

ADDITIONAL INFORMATION: These homes will be transferred to Habitat for Humanity for rehabilitation and resale.

CONTACT PERSON(S): Mike Partlo

BACKGROUND INFORMATION: The Board previously approved the County's registration to participate in the program.

SUPPORTING DOCUMENTATION: Property information attached.

DRAFT MOTION: The Lapeer County Board of Commissioners approves the purchase of two homes (5362 Rensselaer Dr., Lapeer and 2537 Julie Dr., Columbiaville) from HUD under the Good Neighbor Program for the price of \$1.00 each.

ATTACHMENTS Yes No

10/10/2019

10/10/2019

10/10/2019

10/10/2019

10/10/2019

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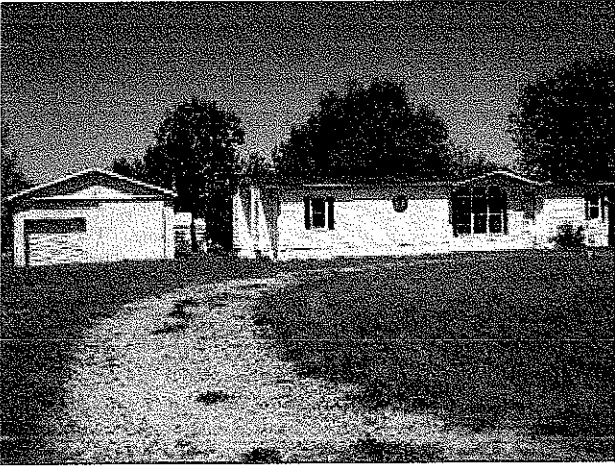


MICHIGAN

michaelson, connor, & houl

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Contact us

Property 262-159760	Details
	Address: 5362 RENSSSELEAR DRIVE, Lapeer MI 48446 Lapeercounty
	Price: \$23,500
	As-Is Value: \$47,000
	Bed/Bath: 3/2
	Sqft: 1,565
	Year: 1986
	FHA Financing: Uninsured (UI)
	203K Eligible: No
	List Date: 12/21/2008
	Bid Deadline: 12/30/2008 at 23:59:59 Pacific Time
	Eligibility: Good Neighbor Program- Local Government Agencies
	Property Condition: Click here to view the Property Condition Report
	Status: Property Available for Good Neighbor Program- Local Government Agencies
	Only HUD registered Brokers can place a bid.
	Click here to find a HUD registered broker in your area.
	MORE INFORMATION: Click here to learn how to submit a bid.
	Click here to connect to MCB.
	Click here to learn more about HUD homes.
View Map	
Special Comments	
Manufactured home. Property is connected to well and septic system. Subject is not attached to a permanent foundation system. Repair plumbing and heating systems.	
Local governments may contact MCB at (877) 827-7781 or email GNP@mcbreo.com if interested in the purchase of this \$1.00 Good Neighbor Program property.	

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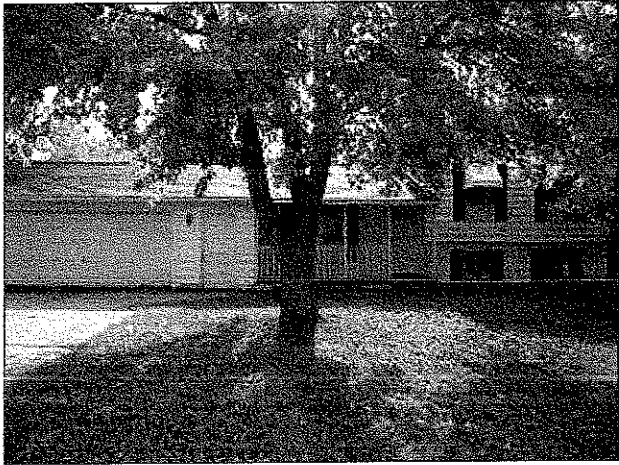


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Property 262-153292	Details												
 <p style="text-align: center;">View Map</p>	<p>Address: 2537 JULIE DR, Columbiaville MI 48421 LAPEERcounty</p> <p>Price: \$48,000</p> <p>As-Is Value: \$96,000</p> <p>Bed/Bath: 3/1</p> <p>Sqft: 1,315</p> <p>Year: 1972 (Lead Based Paint)</p> <p>LBP Disclosure: Click here to view the LBP Disclosure Addendum</p> <p>FHA Financing: Insured with Repair Escrow (IE)</p> <p>203K Eligible: Yes</p> <p>List Date: 12/21/2008</p> <p>Bid Deadline: 12/30/2008 at 23:59:59 Pacific Time</p> <p>Eligibility: Good Neighbor Program- Local Government Agencies</p> <p>Property Condition: Click here to view the Property Condition Report</p> <p>Status: Property Available for Good Neighbor Program- Local Government Agencies</p> <p>Escrow Amount: \$1,733</p> <p>Only HUD registered Brokers can place a bid Click here to find a HUD registered broker in your area.</p> <p>MORE INFORMATION: Click here to learn how to submit a bid. Click here to connect to MCB. Click here to learn more about HUD homes.</p>												
	<p>Special Comments</p> <p>AKA Oregon Twp. Property has well & septic systems. There is a mold-like substance in kitchen, take appropriate action There is evidence of water infiltration in the basement. Floor coverings are missing throughout. Appraised value as of 10/29/08 is \$55,000</p>												
	<p>Escrow Information</p> <table> <tbody> <tr> <td>Scrape flaked paint</td> <td style="text-align: right;">\$55</td> </tr> <tr> <td>Replace water heater</td> <td style="text-align: right;">\$440</td> </tr> <tr> <td>Replace broken windows</td> <td style="text-align: right;">\$330</td> </tr> <tr> <td>Correct exposed wiring at ceiling fixture</td> <td style="text-align: right;">\$28</td> </tr> <tr> <td>Repair plumbing</td> <td style="text-align: right;">\$605</td> </tr> <tr> <td>Repair drywall</td> <td style="text-align: right;">\$275</td> </tr> </tbody> </table>	Scrape flaked paint	\$55	Replace water heater	\$440	Replace broken windows	\$330	Correct exposed wiring at ceiling fixture	\$28	Repair plumbing	\$605	Repair drywall	\$275
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	Repair plumbing	\$605											
	Repair drywall	\$275											
	<p>Local governments may contact MCB at (877) 827-7781 or email GNP@mcbreo.com if interested in the purchase of this \$1.00 Good Neighbor Program property.</p>												

5

LAPEER COUNTY SHERIFF'S OFFICE

DATE: January 7, 2009

✓ REQUEST FOR ACTION
FOR YOUR INFORMATION
REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: LAPEER COUNTY SHERIFF'S OFFICE

CONTACT PERSON: UNDERSHERIFF RAPSON / SGT. ENGSTER

SUMMARY OF REQUEST / INFORMATION:

AUTHORIZATION TO PAY \$2,000 TO THUMB CORRECTIONAL FACILITY FOR USE OF THEIR GUN RANGE.

BACKGROUND INFORMATION:

THE SHERIFF'S DEPARTMENT USES THE TCF GUN RANGE FOR TRAINING AND WEAPONS QUALIFICATIONS. IT WAS RECENTLY DISCOVERED THAT A .40 CALIBER BULLET WAS FOUND AT AN AREA BUSINESS 1/8 OF A MILE BEHIND THE GUN RANGE. AS A RESULT THE RANGE WAS CLOSED TO REEXAMINE IT'S SAFETY. AS A RESULT OF THE INVESTIGATIONS CONDUCTED BY LAPEER CITY P.D. AND THE PRISON IT WAS DETERMINED THAT MODIFICATION NEEDS TO BE MADE TO THE GUN RANGE. TCF IS ASKING EACH OF THE AGENCIES USING THE GUN RANGE TO PAY \$2,000 FOR USE OF THE GUN RANGE. THE USE OF TCF'S GUN RANGE IS HIGHLY BENEFICIAL TO THE SHERIFF'S OFFICE. WE USE IT AT NO COST THROUGHOUT THE YEAR, AND BECAUSE IT IS ADJACENT TO OUR BUILDING WE CAN GET OUR OFFICERS IN AND OUT WITH A MINIMUM OF TRAVEL TIME. IT'S A WIN-WIN FOR US. FUNDING CAN BE TAKEN FROM OUR DRUG FORFEITURE LINE 267-301-821-010.

DRAFT MOTION:

Motion by _____, supported by _____, to authorize the Sheriff's Department to pay Thumb Correctional Facility \$2,000 for use of their gun range. To be deducted from the Drug Forfeiture line 267-301-821-010.

ATTACHMENTS: YES NO

Thumb Correctional Facility

ANNUAL RANGE MEETING

December 8, 2008

Outside Community Members Present:

John Ade, US Probation
Detective/Sgt Mike Gillett, Genesee County MSP
Detective/Sgt Mark Reaves, Lapeer County MSP
Sgt Andy Engster, Lapeer County Sheriff's Department
Sgt. Robert Govitz, Lapeer City Police Department
Todd Alexander, Lapeer City Police Chief
Sgt John Seibel, Flint Township Police Department
Michael Wiggins, FBI
Lt. Jody Coon, Genesee County Sheriff's Department
Richard Tischer, Ordnance Unit
Jim Duplanty, Burton Police Department
Luke Rogers, Burton Police Department

TCF Executive Staff Members Present:

Patricia Barnhart, Acting Warden
Ranee Rewerts, Administrative Officer
Marty Farnsworth, Physical Plant Superintendent
Dan Kile, Corrections Officer
Jay Whitman, Corrections Officer
Scott Corey, Sergeant
Richard McCall, Captain
Bridget Spencer, Institutional Training Officer

I. Welcome:

Acting Warden Barnhart welcomed members to the meeting. The meeting was called due to the fact one of the businesses on John Conley Drive, approximately 1/8 of a mile behind our gun range, had discovered a .40 caliber bullet. TCF's gun range has been closed since Tuesday, 12/2/08, to re-examine safety of the gun range.

II. Discussion:

Acting Warden Barnhart explained Sgt. Govitz of the Lapeer City Police Department had investigated this matter inasmuch as the complaint was originally made to the Lapeer City Police Department. It is noted that the Michigan State Police would be contacted for any investigation conducted on state grounds. A power point presentation was prepared by ITO Spencer referencing the results of Sgt. Govitz's investigation. Sgt. Govitz utilized a laser measuring device from the top of the berm to the Urgent Design Building. It was 1046.7 feet which converts to 348.9 yards and 2.70 feet. If this bullet had come off the gun range, it was obvious the bullet would have had to hit something first, possibly skipping off the berm or being slowed by brush, prior to reaching the business.

Mr. Tischer of the Ordnance Unit distributed an informational packet concerning gun range specifications. It is his opinion that an I-wall and baffles be installed on both sides of the gun range. It is anticipated it would cost \$1,200 per lane (TCF has 10 lanes) or \$12,000 for material costs to bring TCF's gun range up to specifications. It was his suggestion that the left range with the I-wall be baffled first. This would leave one side of the range open for use while the other side is under construction. Mr. Tischer stated it would be possible to lower targets so not to shoot upward while at the 4-6 yard line. A wall could also be installed around all the berms.

III. Financial Picture:

Administrative Officer Rewerts reported the Thumb Correctional Facility does not have an approved spending plan for the facility to date. However, the facility can authorize expenditures which do not exceed \$2,500.

Acting Warden Barnhart advised there are ten departments besides state corrections agencies which utilize the gun range. If each outside agency would donate \$2,000 towards this project, we would have our \$12,000 for materials. Information was received that indoor ranges are costing anywhere from \$260 to \$350 a day. Agencies should understand that the present gun range was built 12-15 years ago and expenses spread over a similar period of time would be very cost efficient. If we can avoid a wrongful death lawsuit by implementing these repairs, it would be the prudent thing to do.

Sgt. Engster, Lapeer County Sheriff's Department, questioned if there might be monies available through Homeland Security and this should be researched.

Next Meeting: The next meeting will be held on Monday, December 15, 2008, at 11:00 a.m.

Recorded by:

Krista Bishop

Krista Bishop
Warden's Secretary

Approved by:

Patricia Barnhart

Patricia Barnhart
Acting Warden

Date: 12.11.08

7A

DATE: January 6, 2009

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: LINDA K. HESS

SUMMARY OF REQUEST / INFORMATION: December, 2008 billing for Howard L. Shifman, P.C., Legal Council

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Linda K. Hess

SUPPORTING DOCUMENTS: Billing Statement

DRAFT MOTION:

To authorize payment from line item #101-210-801.020 to Howard L. Shifman, P.C. in the amount of \$14,950.00 for legal services rendered 12/01/08 – 12/31/08.

ATTACHMENTS YES X NO _____

Law Offices of
HOWARD L. SHIFMAN, P.C.

*370 E. Maple Road
Suite 200
Birmingham, MI 48009*

Phone: (248) 642-2383

Fax: (248) 642-1932

Robert Nyovich - Of Counsel
Timothy K. McConaghy* - Of Counsel

**Also admitted in Ohio*

PRIVILEGED ATTORNEY-CLIENT COMMUNICATION

January 1, 2009

John Biscoe, County Administrator
Lapeer County
255 Clay Street
Lapeer, MI 48446

Re: Lapeer County/Invoice for Services

Dear Mr. Biscoe:

Enclosed please find our invoice for services rendered through December 31, 2008.

Invoice No. 10898

Lapeer County – General	\$ 14,950.00
Labor Matters	_____
TOTAL	\$ 14,950.00

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

HOWARD L. SHIFMAN, P.C.


Howard L. Shifman

HLS/jdf

7B

DATE: December 22, 2008

XX REQUEST FOR ACTION
____ FOR YOUR INFORMATION
____ REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: LINDA K. HESS

SUMMARY OF REQUEST / INFORMATION: Billing for Johnson, Rosati, LaBarge, Aseltyne & Field, P.C. in reference to First American Title Company.

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Linda K. Hess

SUPPORTING DOCUMENTS: Billing Statements

DRAFT MOTION:

To authorize payment to Johnson, Rosati, LaBarge, Aseltyne & Field, P.C. in reference to invoice #1053606 in the amount of \$81.00 for services rendered through 11/30/08 to be paid from line item #101-210-801.020.

ATTACHMENTS YES X NO _____

JOHNSON, ROSATI, LaBARGE,
ASELTYN & FIELD, P.C.
34405 W. Twelve Mile Rd., Suite 200
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

RECEIVED

DEC 19 2008

LAPEER COUNTY
ADMINISTRATION OFFICE

December 16, 2008

Lapeer County
Attn: Mr. John Biscoe
255 Clay Street
Lapeer, MI 48446

Invoice # 1053606

In Reference To: First American Title Company vs. Lapeer County, et al

Professional Services Rendered Through November 30, 2008

	<u>Hrs/Rate</u>	<u>Amount</u>
10/18/2008 MLH Preparation of correspondence to experts regarding final billing	0.30 135.00/hr	40.50
MLH Preparation of Closing Report	0.10 135.00/hr	13.50
MLH Preparation of correspondence to client	0.20 135.00/hr	27.00
For professional services rendered	0.60	\$81.00
Previous balance		\$472.50
Balance due		\$553.50

Handwritten: \$81.00 circled, \$472.50, 12/19/08

Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.



**REQUEST FOR ACTION
LAPEER COUNTY BOARD OF COMMISSIONERS**

TC

DATE: 1/8/2009

XX **REQUEST FOR ACTION**
 FOR YOUR INFORMATION
 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Administration/Finance

SUMMARY OF REQUEST/INFORMATION: ___ Maximus has completed the 2007 Independent Cost Allocation Plan for implementation in 2009. Administration presents the Cost Allocation Plan for review and acceptance by the Board of Commissioners and requests authorization to amend the 2009 budget to reflect the plan.

ANY ADDITIONAL INFORMATION: _____

CONTACT PERSON(S): ___ John Biscoe/Craig Horton

BACKGROUND INFORMATION: 1st year for Maximus

SUPPORTING DOCUMENTATION: Plan available upon request
(SEE ATTACHED)

DRAFT MOTION: Moved by: _____ Seconded by: _____ to accept the 2007 Fiscal Year Cost Allocation Plan prepared by Maximus and to authorize the required amendments to the 2009 budget to reflect the plan.

ATTACHMENTS Yes No

**REQUEST FOR ACTION
LAPEER COUNTY BOARD OF COMMISSIONERS**

TD

DATE: 1/8/2009

XX **REQUEST FOR ACTION**
 FOR YOUR INFORMATION
 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Administration/Finance

SUMMARY OF REQUEST/INFORMATION: The County has received dues requests for both the Lapeer County Sheriffs Department and the Lapeer County Central Dispatch Office. It is administrations recommendation that only the Lapeer County Sheriffs Departments invoice be paid, due to the fact that Central Dispatch would never (without a request from a fire or law enforcement agency) request the activation of the Mobile Command Unit.

ANY ADDITIONAL INFORMATION: _____

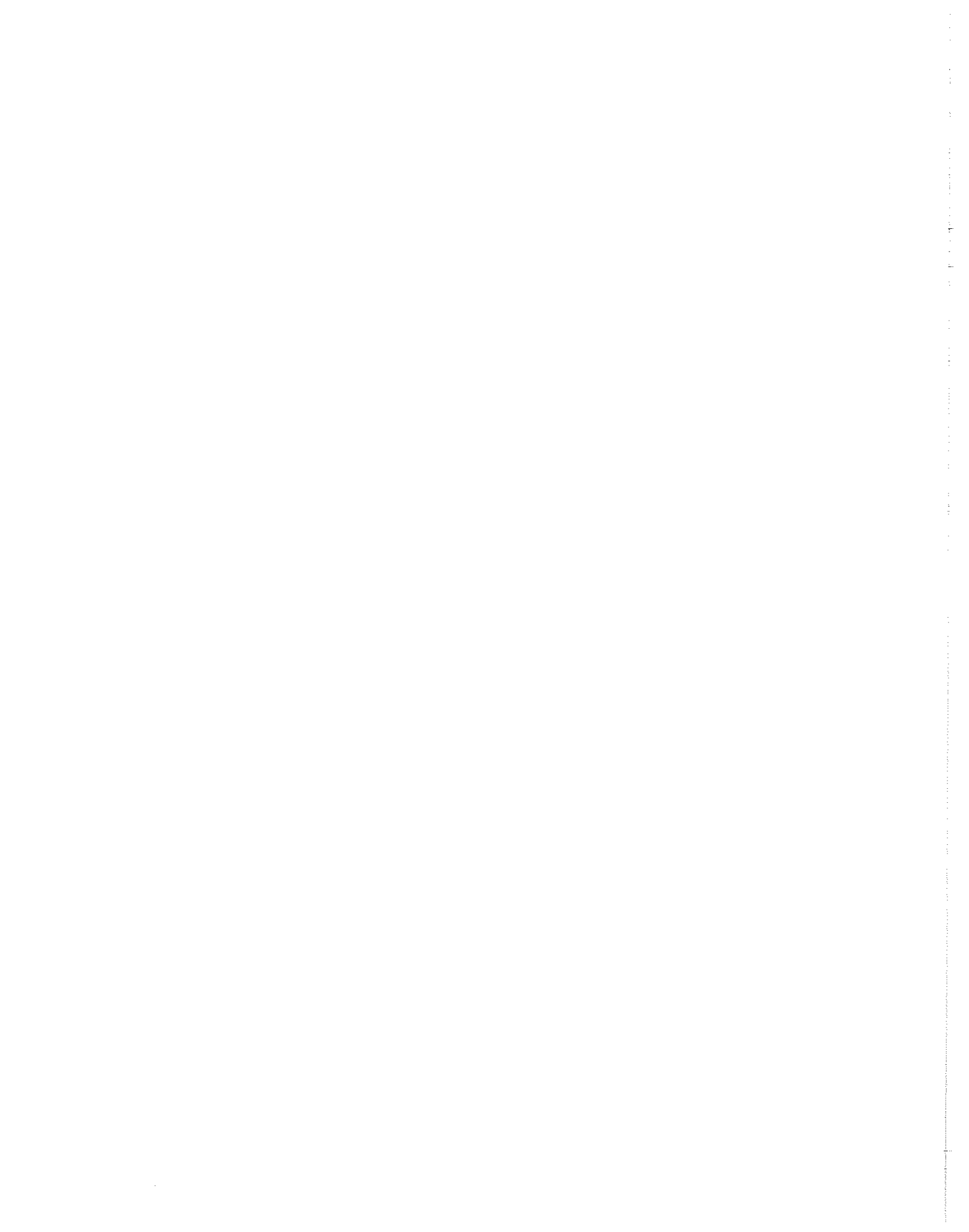
CONTACT PERSON(S): John Biscoe/Craig Horton

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTATION:
(SEE ATTACHED)

DRAFT MOTION: Moved by: _____ Seconded by: _____ to authorize payment of the 2009 Mobile Command Center Dues for the County of Lapeer in the amount of \$150.00.

ATTACHMENTS Yes No





STATEMENT

The Lapeer County Fireman's Association

Protecting All of Lapeer County

Member of Michigan State Fireman's Association

P.O. Box 115 • Attica, Michigan 48412

DATE 10/29/2008

lapeer County Sheriff

3231 John Conley Dr.

Lapeer MI 48446

250

QUANTITY	DESCRIPTION	AMOUNT
	Mobile Command Center Dues	150.00
		\$150.00



(Resolution for Margaret Wigton continued)

NOW, THEREFORE BE IT RESOLVED, that this Board of Commissioners of the County of Lapeer, wishes to honor and express deep appreciation to **Peg Wigton** for over 17 years of dedicated service to the residents of Lapeer County and extends their best wishes in her well deserved retirement and future endeavors.

Roll Call Vote: Clark, aye; Henning, aye; Jarvis, aye; Kempf, aye; Roy, aye; Schneider, aye; Taylor, aye. 7 ayes. Motion carried unanimously.

Sally W. Eilersen, County Treasurer gave an update regarding the Land Bank status, and also presented information about the Economic Development Analysis.

Chairman Taylor declared a recess. 10:00 a.m. – 10:07 a.m.

Lengthy discussion followed regarding the Fiscal Operation Policy.

419-08

Motion by Kempf, supported by Henning, to refer the Fiscal Operation Policy to the January 8, 2009 Committee of the Whole Meeting. Motion carried.

420-08

Motion by Clark, supported by Kempf, to approve the County's Audit Motion for disbursements dated December 5, 2008, based upon the signature of the County Controller/Administrator, and further, to approve the Road Commission's Audit Motion for disbursements dated December 4, 2008, based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call Vote: Clark, aye; Jarvis, aye; Kempf, aye; Roy, aye; Schneider, aye; Henning, aye; Taylor, aye. 7 ayes. Motion carried unanimously.

Rick Pierson, Director of the Road Commission presented the Lapeer County Road Commission 2009 Budget. Discussion followed.

PUBLIC TIME –No comments were received.

Discussion followed regarding the need for separate Federal ID numbers for the Medical Care Facility and the Road Commission.

421-08

Motion by Clark, supported by Jarvis, to refer discussion regarding Federal ID Numbers for the Medical Care Facility and the Road Commission to the December 11, 2008 Committee of the Whole Meeting, with authority to act. Motion carried.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Motion by Clark, supported by Roy, to adjourn the meeting. 11:50 a.m.

Chairman, David Taylor
Board of Commissioners

Marlene M. Bruns, County Clerk
Clerk of the Board